



Government of West Bengal
Office of the Chief Medical Officer of Health Alipurduar
Babupara, Maya Talkies Road, Ward No-12,
District-Alipurduar, Pin: 736121
Tele:03564-257200, email:cmohapd@gmail.com



Memo. No:- DH & FWS/APD/2023-24/No. 1199

Date: 23.02.2024

RECRUITMENT NOTICE

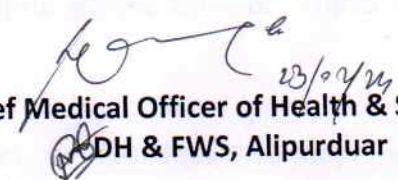
Applications are invited from eligible candidates for recruitment to various contractual posts under different programmes & schemes as per format and Terms of Reference(ToR), details of which are provided in the West Bengal in State Health Website, www.wbhealth.gov.in and District Health Website, alipurduar.gov.in, the office notice boards of District Magistrate, Alipurduar, Zilla Parishad, Alipurduar, Office of the Chief Medical Officer of Health, Alipurduar and the Superintendent of District Hospital, Alipurduar, State General Hospital, Birpara & the Superintendent of Super / Multi Speciality Hospital, Falakata.

The post detail are given below: -

1. District Manager (Quality Monitoring) (Quality Assurance)-01, (UR-01)
2. Multi Rehabilitation Worker (NPHCE)-04, (UR-01, SC-01, ST-01, OBC-A-01)
3. District PPM Coordinator (NTEP) -01, (UR-01)
4. Ophthalmic Assistant (NPCB & VI) Total-01, (ST-01)

The applicant must submit the application with self-attested photocopies of all relevant documents in the specified format along with non-refundable Demand Draft of Rs.100/- for UR and Rs. 50/-for reserved categories in favour of "**DH & FWS, Alipurduar, NON NHM ACCOUNT**" payable at Alipurduar. No other form of payment (like money order, cheque and cash etc) will be acceptable.

The supportive documents (hard copy) along with original Demand Draft should reach the **Office of the Office of the Chief Medical Officer of Health & Member Secretary, DH & FWS, Babupara, Maya Talkies Road, Ward No-12, District- Alipurduar, Pin: 736121 by 07.03.2024 within 5 p.m.** positively by **registered posts/speed post/courier only**. The department will not be responsible for any postal delay.


Chief Medical Officer of Health & Secretary
DH & FWS, Alipurduar



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Important Notes: -

- Following documents (Self attested) need to be submitted along with the attached application format.
- Age relaxation will be given for reserved candidates as per existing norms (ToR) of the State Govt.
- Selection will be conducted by the District Level Selection Committee, Alipurduar. District Health & Family Welfare Samiti reserves the right to cancel the recruitment process at any stage without assigning any reason thereof.
- The Candidate will not be entitled for annual Increment for 03 (Three) consecutive financial years i.e 2022-23,2023-2024& 2024-2025.
- "The applicant must be a permanent resident of West Bengal" and
- "The applicant must have knowledge of local languages".
- Applicants are request to visit www.wbhealth.gov.in and alipurduar.gov.in regularly for further information /instruction issued by the authority.
- If the aggregate mark after final selection is equal then preference is to be given to the candidate inter se-senior in the age as on the 1st date of the year of publication of the advertisement

Important Instruction to the Applicants/Candidates: -

- Only offline application will be accepted. If application forms are not properly filled in or incomplete, application forms will be cancelled. If the offline application details submitted by the applicant differ from the original testimonials, that application will be cancelled.
- Caste Certificate issued before the date of application by the competent authorities of West Bengal only will be accepted. In case of OBC candidates, category "A" & "B", and others must be mentioned specifically in the Caste Certificate, otherwise the caste certificate will not be accepted
- If proper signature and photograph are not attached at the time of offline application that application shall also be cancelled.
- Candidates will be called for document verification, written test and interview on the basis of essential and preferential criteria as per State ToR.
- Selection will be made on the basis of marks obtained in Academic qualification, Experience, Written Test, Computer Test and interview as per State ToR

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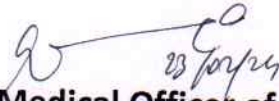
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- The essential qualification mentioned are the minimum and mere possession of the same does not entitle the candidates to claim selection. All the essential qualification must be completed before the last date of application.
- Experience certificates must consist of employee's name, name of the post, date of joining (DOJ) and date of leaving (DOL), duration of experience, employers' signature with date, nature of work must be written clearly otherwise experience certificate will be treated as invalid.
- Multiple applications for single post by one candidate will be liable to cancellation of candidature.
- Failure to submit/mismatch of documents/ providing false information of any requisite documents will be liable to be cancellation.
- Any omission/suppression of information shall lead to rejection of application or candidature at any stage of the process without further intimation.
- The candidates, if found ineligible after verification process or ineligible at any step of the above-mentioned mode of selection, will not be called for subsequent stages of the selection process.
- No rounding of marks will be granted. Proportionate marking up to 2 decimal points will be considered
- No TA/DA will be paid to the candidates for the selection test / interview.


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Name of the Post: - District Manager (Quality Monitoring) (Quality Assurance)- under NHM

Sl. No	Name of the Post	No. of Vacancy	Category	Age Limit (as on 1st January 2024)	Consolidated Remuneration (₹)
01	District Manager (Quality Monitoring)	01	UR	Upper age limit 40Years	35000/-

Selection Criteria

- Degree in Statistics with good academic record from a reputed University.
- Specialization in Biostatistics would be an added advantage
- Previous work experience of Health/Hospital would be preferred

Method of Selection

Full Marks=250	
1. Written Examination	200 Marks
2. Computer Skill Test	40 Marks
3. Interview	10 Marks

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Name of the Post: - Multi Rehabilitation Worker (NPHCE) under NHM

SI. No.	Name of the Post	No. of Vacancy	Category	Age Limit (as on 1st January 2024)	Monthly Consolidated Remuneration (₹)	Place of Posting
02	Multi Rehabilitation Worker	04	UR-01, SC-01, ST-01, OBC-A, 01,	Minimum 21 years and Maximum 40 years	18,000/-per month	RH/BPHC

Essential Criteria: -

Bachelor Degree in Physiotherapy with at least Two years working experience in a hospital.

Desirable Criteria: -

Master Degree in Physiotherapy

Full Marks=50

Particulars	Maximum Marks	Remarks		
Class X	10	Proportionate marking (i.e% of marks obtained in the exam *10/100(Excluding marks of additional subject)		
Class XII	10			
Bachelor Degree in Physiotherapy	10	Proportionate marking		
Master Degree in Physiotherapy	05	Additional Marks		
Experience	10	Length of experience	Govt.	Pvt.
		5 Years and more	10	05
		4 Years and more but less than 5 Yrs.	08	04
		3 Years and more but less than 4 Yrs.	06	03
		2 Years and more but less than 3 Yrs.	04	02
Interview	5			



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Name of the Post: - District PPM Coordinator (NTEP) under NHM

Sl. No	Name of the Post	No. of Vacancy	Category	Age Limit (as on 1st January 2024)	Consolidated Remuneration (₹)
03	District PPM Coordinator	01	UR	Minimum 21 years and Maximum 40 years	26,000/-

Essential Criteria: -

1. Post Graduate in any discipline.
2. One Year Experience of working in the field of Communication/ACSM/Public-Private Partnership/Health Projects/programme
3. The candidates should be able to drive two-wheeler and possess Two-wheeler driving license.
4. Working knowledge of computers

Preferential Criteria: -

1. Certificate/Diploma/Degree/Masters holders in Social Science/Mass Media/Communication/Rural Development Advocacy /Partnership.

Full Marks=50				
Particulars	Maximum Marks	Remarks		
Class X	5	Proportioned marking (i.e % obtained in the exam excluding additional subject where marks is excess of pass mark are added to the aggregate will not be considered.) rounded off to 2 decimals.		
Class XII	5			
Graduation	5	(Proportionate marking)		
Post Graduation	15	(Proportionate marking)		
Certificate / Diploma/Degree/Master Holder in Social Sciences/Mass Media/Communication/Rural Development Advocacy/Partnerships	5	(Additional Marks)		
Experience	10	Length of experience	Govt.	Pvt.
		5 Years and more	10	05
		4 Years and more but less than 5 Yrs.	08	04
		3 Years and more but less than 4 Yrs.	06	03
		2 Years and more but less than 3 Yrs.	04	02
		1 Years and more but less than 2 Yrs.	02	01
Computer Test	5			



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Name of the Post:- Ophthalmic Assistant(NPCB&VI)under NHM

SI. No.	Name of the Post	No. of Vacancy	Category	Age Limit (as on 1st January 2024) Relaxation as per Govt. rules	Consolidated Monthly Remuneration
04	Ophthalmic Assistant	01	ST-01	Minimum 18 Years Maximum 40 Years	18,000/-

Essential Criteria

- Passed Higher Secondary with Physics, Chemistry and Biology
- Must have a 2 (Two) year Diploma in Paramedical Ophthalmic Assistant Course **OR** a two (2) year Diploma Course in Optometry & Ophthalmic technique recognized by the Government of West Bengal.

Preferential Criteria

One year training after acquiring Diploma in Optometry recognized by the Government of WB, in any Government Hospital or in a Clinical Establishment licensed under the West Bengal Clinical Establishment Act, 1950 and rules made thereafter.

Preference to be given to candidates who have passed from RIO and other Govt. Hospital with Govt. stipends.

Scale of Scoring System for the post of Ophthalmic Assistant

Name of the Position	Particulars (Marks)	Remarks
Class XII	13	(Proportionate marking)
Diploma in Paramedical Ophthalmic Assistant Course OR a two (2) year Diploma Course in Optometry and Ophthalmic Technique	20	(Proportionate marking) (5 marks will be deducted for each extra chance in Diploma)
Experience	10	@ 2 Marks to be allotted for every completed year upto a maximum 10 marks
Interview	07	
Total Marks	50	

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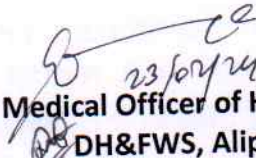


Memo. No DH&FWS/APD/2023-24/No. 1199/1(4)

Date: 23.02.2024

Copy forwarded for information to:

1. The District Magistrate and The Chairperson District Level Selection Committee, Alipurduar
2. The ADM (Health), Alipurduar
3. The SDO, Alipurduar
4. The DMDC & OC (Health), Alipurduar

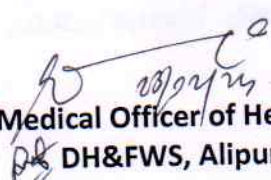

23/02/24
Chief Medical Officer of Health & Secretary
DH&FWS, Alipurduar

Memo. No DH&FWS/APD/2023-24/No. 1199/1(13)

Date: 23.02.2024

Copy forwarded for information and necessary action to :-

1. The Mission Director (NHM) & Executive Director, West Bengal Health & Family Welfare Samiti
2. The Director of Health Services, Govt. of West Bengal, Swasthya Bhawan
3. The PO-I, NHM, Deptt. of H&FW, Govt. of West Bengal
4. The DDHS(HA), Govt. of West Bengal, Swasthya Bhawan
5. The Dy. CMOH-I/Dy. CMOH-II/ Dy. CMOH-III/ Dy. CMOH-IV/DMCHO/DPHNO, Alipurduar
6. The Superintendent, District Hospital, Alipurduar
7. The ACMOH/DTO, Alipurduar
8. The Accounts Officer, O/o the CMOH, Alipurduar
9. **The Senior Director (IT)& DIO, NIC, Alipurduar, Dooarskanya, Alipurduar with request to publish the notice in the website www.alipurduar.gov.in**
10. **The System Coordinator, IT Cell, Health & Family Welfare Department, Swasthya Bhawan, Kolkata-91 with request to publish the notification in the website www.wbhealth.gov.in**
11. The HR Cell, Swasthya Bhaban, Kolkata
12. The DPMU, Alipurduar
13. Office Copy


23/02/24
Chief Medical Officer of Health & Secretary
DH&FWS, Alipurduar

APPLICATIONFORMAT
(USEBLACK/BLUEBALLPENFORFILLINGUPTHEAPPLICATION)

To
The Chief Medical Officer of Health
&
Member Secretary, District Health & Family Welfare Samity
Babupara, Maya Talkies Road, Ward No-12,
District-Alipurduar, Pin: 736121
West Bengal

Affix a recent Passport size colour
Photograph

Application for the post of _____

1. Name in Full (In Block Letters) : _____

2. Name of the Father/Husband: _____

3. Date of Birth (DD/MM/YYYY) :

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4. Age as on 01.01.2024 :

5. Sex(Please tick the suitable) : Male Female

6. Nationality :

7. Permanent Address : _____

P.S. _____ P.O. _____

District: _____ State: _____

Pin:

8. Present Postal Address : _____

P.S. _____ P.O. _____

District: _____ State: _____

Pin:

9. Contact No : _____

10. Email ID : _____

11. Caste :.....

(Please enclose self attested
Photocopy of caste certificate)

12. Educational Qualification:(Self attested photocopies must be enclosed)

Sl. No.	Examination Passed	Year of Passing	Board/University	Total Marks	Marks Obtained

N.B: a. *In case self attested mark sheets are not attached with the application, the marks will not be considered*
b. *Total marks & marks obtained should be excluding additional subjects and should be in absolute numbers and not in percentage*

13. Computer Qualification :
(Please enclose self attested
Photocopy of computer certificate)

14. Details of Work Experience :
(Please enclose self attested photocopy of experience certificate clearly mentioning the period of work with monthly salary in the official letter head with signature, seal and date)

DECLARATION

“I hereby declared that all statements made in this application are correct to the best of my knowledge and belief and in the event of my information being found false my candidature is liable to be cancelled.”

Place:

Date:

(Full Signature of the Applicant)