



अखिल भारतीय आयुर्विज्ञान संस्थान, नागपुर

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ALL INDIA INSTITUTE OF MEDICAL SCIENCES, NAGPUR

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DEPARTMENT OF CARDIOLOGY

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Annexure – I

Advertisement for Walk-In Interview for the Post of Project Technical support – I in the Department of Cardiology, AIIMS, Nagpur.

Opening Date	20 June 2024
Date of Walk-In Interview	1 July at 02:30 PM
Reporting Time for Candidates	01:00 PM to 2:00 PM (01 July 2024)
Venue	Room no. 140, Cardiology Department, AIIMS, Nagpur
Closing Date	28 June 2024

Requirement of manpower for the post of Project Technical support I in the research project funded by **Indian Council of Medical Research (ICMR)** project entitled “**Development implementation and evaluation of protocolized Cardio-Obstetric Care in improving maternal cardiac obstetric and fetal outcomes and fetal outcomes of Pregnant Women with Heart Diseases in India**” on purely temporarily basis. The details of the post are as follows: -

Name of post & Number of post	Role in Project	Tenure of the post	Monthly Emoluments	Maximum Age Limit in years	Desirable Qualification
Project Technical support I No. of post - 01 (One)	Project Coordinator (qualitative science, implementation)	12 Months	Rs. 18000 + HRA as admissible	28 Years	1. Bachelor's Degree public health/ social science/life sciences/healthcare management or related field from a recognized institution/ university. 2. Ability to read, write, communicate, and type in English. 3. Ability to communicate, read and write in the local language. Preference may be given to 4. Experience in data collection, data analysis, data monitoring etc.
<ul style="list-style-type: none">The tenure of the post can be extended according to the need of the above said project and performance of the candidate.					

Job Description –

1. Assist the site Principal Investigator in screening for potential participants and getting consent and recruit participants for the study at the guidance of site Principal Investigator.
2. Assist the site Principal Investigator in filling offline and online case report forms.
3. Participate in the weekly online monitoring meetings organized by the central coordinating site.
4. Being a single point of contact for staff from the central coordinating site.
5. Coordinate with the obstetrics and the cardiology teams of the participating site to ensure the study protocol is followed.

6. Maintain all required records related to the study.
7. Assist the PI in organizing follow-up visits of the participants.
8. In addition to the above, any other job pertaining to the study as informed periodically by the central coordinating site and site Principal Investigator.

Mode of Selection : Interview/ Written exam or both (at Room no. 140, Cardiology Department, AIIMS, Nagpur)

How to apply:

Applicants are required to bring the duly filled application form along with following documents on **01 July 2024 at 01:00 PM.**

Fill the application in the given google form Link <https://forms.gle/QSBb7B7HtkSRChZLA> on or before June 28, 2024.

Documents required at the time of interview: -

- Two passport size photographs.
- Self-attested photo copies of relevant documents pertaining to educational qualification and experiences.
- Application form in prescribed format.
- All Educational and experience documents in Original.

Essential documents needed for Walk-In Interview. All candidates should submit the filled application in the prescribed format and Bio-data on the day of Walk In-Interview and should appear in person for Walk-In Interview along with all relevant original documents and one set of self-attested photocopies of documents regarding age, qualifications and relevant experience, on **01 July 2024 at 01:00 PM** at Room no. 140, Cardiology Department, AIIMS, Nagpur. For any query, the candidate can mail to cardiology@aiimsnagpur.edu.in information and further updates will also be available on the website www.aiimsnagpur.edu.in

Note –

1. The above post are purely temporary for sanctioned project and duration.
2. No TA/DA or any other allowances will be paid for attending the interview.
3. Your appointment may be cancelled at any time in case of any misconduct, unsatisfactory work or if the candidate is found ineligible later.
4. The rules and regulation of AIIMS Nagpur and/or funding agency (ICMR) will be applicable on the selected candidate.

GENERAL TERMS & CONDITIONS: -

1. **Reporting time for candidate starts at 01:00 PM on 01 July 2024 and closing time to report for Interview is 02:30 PM on 01 July 2024, after which no additional candidates would be entertained for interview.**
2. The above posts are filled-up on purely on temporary basis, co-terminus with the project & the candidate will have No right to claim for permanent Employment under ICMR/AIIMS, Nagpur or continuation of his/her services in any other project.
3. No enquiries shall be entertained in this regard after due date.
4. Post may increase/decrease as per requirement and at the sole discretion of Competent Authority, AIIMS, Nagpur.
5. Candidate should bring duly filled form, self-attested photocopies, eligibility qualification mark sheets, degrees, experience certificate, qualifying degree registration with statutory council (if applicable) and other relevant testimonials at the time of interview.
6. All information/updates pertaining to this advertisement including result, joining etc. will be displayed on the AIIMS, Nagpur website which is www.aiimsnagpur.edu.in
7. No individual Intimation may be sent by the AIIMS NAGPUR to applicants. It will be the responsibility of applicants to keep abreast of the developments by visiting institute website www.aiimsnagpur.edu.in
8. Please note the details of requirement for eligibility and details of salary before applying for the post in detail.
9. All educational professional and technical qualification should be from a recognized Board/ University and full-time.\
10. The experience requirement specified should be experience acquired after obtaining the minimum educational qualifications required for the post.
11. No TA/DA will be admissible to appear in the interview, including (SC/ST candidates).
12. This position will be purely on temporary/contractual basis for the specified period of time and based on project.
13. The salary is a consolidated sum without any other benefits and it is based on experience, qualifications, skill set, etc. of the candidates.
14. In case of any unforeseen circumstances, if the project is stalled or postponed, the salary may be delayed/ stopped for that period.
15. Canvassing in any form will be a disqualification.
16. Age Education qualification Experience will be considered till last date of the advertisement.