

HIGH COURT OF JUDICATURE AT ALLAHABAD

APPLICATION FOR THE POST OF LAW CLERKS (TRAINEE)-2023

Abridged Advertisement

ADV. NO.- 02/ Law Clerks (Trainee)/23

Start date for the submission of application form- 10.05.2023

Last date for the submission of application form- 24.05.2023

Online Applications for engagement of Law Clerks (Trainee) on contractual basis for one year on the **existing vacancies and also the vacancies likely to occur in the recruitment year**, in the High Court of Judicature at Allahabad on a fixed honorarium of Rs. 25000/- per month, are invited from fresh Law Graduates who are between the age of 21 to 26 years as on 01.07.2023.

Eligibility, conditions of engagement and other detailed instructions, for the guidance of the candidates, are available on the official website of the High Court (www.allahabadhighcourt.in).

Adv. by

Sd/-
(Rajeev Bharti)

REGISTRAR GENERAL

HIGH COURT OF JUDICATURE AT ALLAHABAD

ADVERTISEMENT

ADV. NO.- 02/ Law Clerks (Trainee)/23

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| Start date for the submission of application form- | 10.05.2023 |
| Last date for the submission of application form- | 24.05.2023 Till 11.59 P.M. |
| Last date for updation of payment detail- | 26.05. 2023. Till 11.59 P.M. |
| Date of Screening Test- | 04.06.2023 |

Online Applications are invited from all eligible candidates for the post of "**Law Clerk (Trainee)**" in the establishment of High Court, Allahabad, and its Lucknow Bench carrying a fixed honorarium of **Rs. 25,000/- per month** with no Dearness Allowance or any other allowances or perquisite such as residential accommodation, etc. The engagement shall be purely short-term contractual basis initially for the duration of one year which may be extended further for upto one more year subject to his/her performance being found to the satisfaction of the Hon'ble Judge with whom he/she is attached. However, the term may be changed/terminated at any time, without any notice.

Number of Vacancies: The vacancies would include the existing vacancies as also the vacancies likely to occur in the recruitment year.

Fee. Application fee of Rs. 300/- and bank charges, as applicable, shall be charged per candidate for submitting online application and payment shall be made online.

Essential Qualifications:

- 1. Three Years' Professional/Five Years Integrated Degree** in Law from any Law College or recognized University throughout the country. Applications shall be accepted from such 'Law Graduates' who have not started practising as an advocate nor are engaged in any other profession or vocation/service. Candidates who have appeared in LL.B. (Final Year) Examination and are awaiting results may also apply. Only those Law Graduates who have scored not less than 55% marks in their LL.B. examination are eligible to apply for the post of Law Clerks (Trainee). They shall be required to submit their final year mark sheet of the LL.B. Examination at the time of the interview, which may be held in the month of **July 2023**, failing which their candidature be cancelled.
- 2. Computer knowledge, i.e., Data Entry, Word Processing, and Computer Operations.**

Age Limit:

Fresh Law Graduates who are between the age of 21 to 26 years as on 01.07.2023 are eligible for applying for the post of Law Clerks (Trainee).

Selection Procedure:

A Screening Test of all the candidates will be held only at Allahabad, on **4th June, 2023**, to short-list eligible candidates for the interview. Only shortlisted candidates from the screening test will be called for an interview. Details of the screening test are given at **Appendix 'I'**. For final selection, competence shall be judged based on the interview, which will be held only at Allahabad. The marks obtained by the shortlisted candidate in the screening test will not be added for assessment of their suitability for final selection. No T.A. etc. will be payable for attending the interview.

Nature of work:

The successful candidates will be attached with the Hon'ble Judges in Allahabad or at Lucknow Bench, Lucknow, and shall discharge duties under the directions of their Lordships. The Law Clerk (Trainee) will be required to carry out search and research work on legal points and principles as desired by the Hon'ble Judge with whom he/she will be attached. He/she shall assist the Hon'ble Judge in searching out case laws, articles, papers, and other relevant material required by the Hon'ble Judge in discharging His judicial as well as administrative work. Besides attending the Chamber of Hon'ble Judges, the Law Clerk (Trainee) may also be asked to be present in Court during the hearing of the arguments, to note down, or to prepare notes in Court. The research work assigned to the Law Clerk (Trainee) may include performing legal research, drafting memorandums and opinions, and comments on statutes, relevant to the questions of law. Assistance from the Law Clerk (Trainee) may also be taken in proper maintenance of the case files. Assistance in the administrative functioning of the Hon'ble Judge shall also be desirable which shall include maintaining administrative files, preparation of research of academic papers, maintaining a record of judgments, the points of law decided in various judgments by a Judge, maintenance of records regarding administrative correspondence, etc.

Apart from the above-mentioned duties and responsibilities enumerated above, the Law Clerk (Trainee) shall perform any other duty as assigned to him/her by the Hon'ble Judge about His judicial and administrative functions. The nomenclature "Law Clerk (Trainee)" makes it abundantly clear that they shall be imparted training about the procedure and substantive law to assist the Hon'ble Judges in discharging the judicial and administrative functions. The Law Clerk (Trainee) will also be provided with the schedule of training and the details of the nature of job, which

he/she has to perform during his/her engagement. Specific assignments may be given to him/her by the Hon'ble Judge with whom he/she is attached.

Restriction on Practice: Law Clerk (Trainee) from the date of termination of his/her engagement as Law Clerk (Trainee) shall not appear in any case handled by the Hon'ble Judge(s) with whom he/she had been attached, irrespective whether he/she had or had not worked on that case during the period of his/her engagement as Law Clerk (Trainee). The candidates shall furnish an undertaking to the above effect on proforma prescribed hereinafter.

Other Conditions for Engagement:

The Law Clerks (Trainee) shall be governed by such rules of attendance, leave, and other related rules/guidelines as are prescribed from time to time by Hon'ble the Chief Justice, High Court of Judicature at Allahabad.

Period of Engagement:

The engagement shall be purely short-term contractual basis initially for the duration of one year which is liable to be extended further for upto one more year subject to his/her performance being found to the satisfaction of the Hon'ble Judge with whom he/she is attached. However, the term may be changed/terminated at any time, without any notice..

Marital Status:

A candidate having more than one spouse or married to such a person who already has a living legally wedded wife/husband, will not be eligible.

Disqualification:

(1) A candidate involved in any kind of criminal case whether convicted or charge-sheeted, shall be barred from applying for the above post.

(2) Those who have already worked as a Law Clerk (Trainee) will not be eligible to apply again.

Corrigendum:

At any time after the recruitment process has started, if any Clarification or Modification etc. is required to be made on the part of the High Court, it may be done by uploading a corrigendum on the official website of the High Court of Judicature at Allahabad. Uploading of the corrigendum on the official website shall be deemed as sufficient notice to all candidates/aspirants and no objection shall be entertained on the ground that the candidate was having no information of such corrigendum.

Note:

1. The candidates who have already applied against the earlier notification No. **ADV. No. 01/Law Clerk (Trainee)/23, dated 06.03.2023** and completed all stages of submission of the application form, need not to apply again as their candidature shall be retained.
2. The candidates who have already applied against the earlier notification No. **ADV. No. 01/Law Clerk (Trainee)/23, dated 06.03.2023** and paid the requisite fee but due to certain reasons have not updated their payment details, are allowed to update their payment details so that their candidature may be retained.
3. The candidates who have filled the online application form against the earlier notification No. **ADV. No. 01/Law Clerk (Trainee)/23, dated 06.03.2023** but could not deposit the requisite fee within the stipulated time, are allowed to deposit their fee and to update their payment details, so that their candidature may be retained.

Allahabad

Date:

sd/-
(Rajeev Bharti)

REGISTRAR GENERAL

Appendix 'I'

Modalities for Screening Test

- 1- A Screening Test of all the eligible candidates will be held to short list eligible candidates for the interview.
- 2- The screening test will be of written/descriptive type and of two (02) hours duration. Maximum marks of the screening test will be 100 . The marks of the screening test will not be considered for preparation of the final merit list.
- 3- There will be two (02) questions in the test:
 - i. The first question will be for the candidates to write their views or short essay on the given topic in 1000 words; and
 - ii. The second question will be on legal problems & writing research relating to it.
- 4- Five (05) times of the number of vacancies will be called for interview.
- 5- Final selection will be based on the marks obtained in the Interview only.