

RECRUITMENT NOTICE

GROUP-B(NG) AND GROUP-C POSTS IN ANDAMAN & NICOBAR POLICE, ANDAMAN & NICOBAR ISLANDS INTEGRATED DEVELOPMENT CORPORATION LTD. (ANIIDCO), DIRECTORATE OF TOURISM, REGISTRAR OF CO-OPERATIVE SOCIETY, PORT MANAGEMENT BOARD, CHIEF PAY & ACCOUNT OFFICE ORGANISATION, RURAL DEVELOPMENT, PRIs & ULBs IN A&N ADMINISTRATION

“GOVERNMENT STRIVES TO HAVE A WORKFORCE WHICH REFLECTS GENDER BALANCE AND WOMEN CANDIDATES ARE ENCOURAGED TO APPLY”

Online applications are invited from eligible candidates for the following posts in Andaman & Nicobar Police, ANIIDCO, Directorate of Tourism, Registrar of Co-Operative Society, Port Management Board Chief Pay & Accounts Organisation (CPAO), Rural Development, Panchayati Raj Institutions & Urban Local Bodies in A&N Administration. The number of posts, its scale of pay, and eligibility conditions for each post are given below:-

1. NAME OF THE POST AND NO. OF VACANCIES

EXECUTIVE BRANCH, A&N POLICE

Sl. No.	Name of the Post		Classification	No. of Vacancies	Vertical Reservation			
					UR	OBC	ST	EWS
1.	Sub-Inspector (Executive)	Open	Group – B (NG)	42*	18 (05**)	14 (04**)	03	03
		Departmental			03	01	-	-
2.	Follower Waterman Mali (Executive)		Group - C	09*	06	03	-	-
3.	Safaikaramchari (Executive)			13*	08	04	-	01
4.	Follower Dhobi (Executive)			04*	01	01	01	01
5.	Follower Cook (Executive)			04*	03	01	-	-
6.	Follower Barber (Executive)			02*	01	01	-	-
7.	Follower Carpenter (Executive)			01*	-	01	-	-

POLICE RADIO (PR) ORGANISATION, A&N POLICE

Sl. No.	Name of the Post	Classification	No. of Vacancies	Vertical Reservation			
				UR	OBC	ST	EWS
1.	Radio Operator (ASI) in PR	Group – B (NG)	46*	22	17	03	04
2.	Radio Technician (ASI) in PR		09*	06	03	-	-
3.	Cipher Operator (ASI) in PR		03*	02	01	-	-

POLICE MOTOR TRANSPORT, A&N POLICE

Sl. No.	Name of the Post	Classification	No. of Vacancies	Vertical Reservation			
				UR	OBC	ST	EWS
1.	Dealing Assistant (HC) in PMT	Group – C	01*	01	-	-	-

FIRE SERVICE (FS), A&N POLICE

Sl. No.	Name of the Post	Classification	No. of Vacancies	Vertical Reservation			
				UR	OBC	ST	EWS
1.	Sub-Inspector (Station Officer) in FS	Group - B(NG)	02*	01	01	-	-
2.	Follower Cook in FS	Group – C	01*	-	01	-	-
3.	Safaikaramchari in FS		02*	-	02	-	-

FORENSIC SCIENCE LABORATORY (FSL), A&N POLICE

Sl. No.	Name of the Post	Classification	No. of Vacancies	Vertical Reservation			
				UR	OBC	ST	EWS
1.	Senior Scientific Assistant in FSL	Group – B (NG)	1*	1	-	-	-
2.	Scientific Assistant in FSL	Group – C	1*	1	-	-	-

ANIIDCO LTD., A&N ADMINISTRATION

Sl. No.	Name of the Post	Classification	No. of Vacancies	Vertical Reservation				Horizontal Reservation
				UR	OBC	ST	EWS	PwD [PH(OH/HH/VH/AT)]
1.	Stenographer (OG)	Group – C	01*	01	-	-	-	-
2.	Junior Assistant		23*	11	09	02	01	01

DIRECTORATE OF INFORMATION, PUBLICITY AND TOURISM (IP&T), A&N ADMINISTRATION

Sl. No.	Name of the Post	Classification	No. of Vacancies	Vertical Reservation			
				UR	OBC	ST	EWS
1.	Receptionist	Group – C	01*	01	-	-	-

REGISTRAR OF CO-OPERATIVE SOCIETY (RCS), A&N ADMINISTRATION

Sl. No.	Name of the Post	Classification	No. of Vacancies	Vertical Reservation			
				UR	OBC	ST	EWS
1.	Inspector of Co-operative Societies	Group – C	07*	03	02	01	01
2.	Sub-Inspector of Co-op. Societies		03*	02	-	-	01

PORT MANAGEMENT BOARD (PMB), A&N ADMINISTRATION

Sl. No.	Name of the Post	Classification	No. of Vacancies	Vertical Reservation			
				UR	OBC	ST	EWS
1.	Assistant Manager (Planning)	Group – B (NG)	01*	01	-	-	-

CHIEF PAY & ACCOUNTS ORGANISATION (CPAO), A&N ADMINISTRATION

Sl. No.	Name of the Post	Classification	No. of Vacancies	Vertical Reservation			
				UR	OBC	ST	EWS
1.	Accountant	Group – C	07*	03	02	01	01

RURAL DEVELOPMENT, PANCHAYATI RAJ INSTITUTIONS & URBAN LOCAL BODIES, A&N ADMINISTRATION

Sl. No.	Name of the Post	Classification	No. of Vacancies	Vertical Reservation			
				UR	OBC	ST	EWS
1.	Extension Officer	Group – C	04*	03	01	-	-
2.	Panchayat Secretary		02*	-	02	-	-

N.B: -

- (i) **Categories** [UR – Unreserved (General), OBC – Other Backward Class, ST – Scheduled Tribe, EWS – Economically Weaker Section, PwD – Person with Disability]
- (ii) *Number of vacancies tentative under each category and subject to variation.
- (iii) ** Horizontally reserved for women candidates.
- (iv) Applications for the post of Sub-Inspector (Station Officer) in FS & Follower Carpenter (Executive) are invited only from eligible **MALE** candidates.
- (v) Reservation for ST candidates as applicable to those ST as specified in the constitutional order No. 1959 of A & N Islands (Scheduled Tribes).
- (vi) Reservation for OBC applicable to those OBCs as specified in the Administration circular No. 8-3/2003-TW dated 30th March, 2006.
- (vii) Reservation for disabled persons (Persons with Disability) and EWS shall be applicable as per the guidelines/instruction issued by the Govt./ A & N Administration from time to time.

2. SCALE OF PAY

Post	Level in the Pay Matrix
1. Sub-Inspector (Executive), Police 2. Sub-Inspector (Station Officer), Police 3. Radio Operator (ASI), Police 4. Radio Technician (ASI), Police 5. Cipher Operator (ASI), Police 6. Senior Scientific Assistant, FSL 7. Assistant Manager (Planning), PMB	Level 6 (₹35400 - ₹112400)
8. Scientific Assistant, FSL 9. Inspector of Co-operative Societies, RCS 10. Accountant, CPAO 11. Extension Officer, RD, PRIs & ULBs 12. Panchayat Secretary, RD, PRIs & ULBs	Level – 5 (₹29200 – ₹92300)
13. Dealing Assistant (HC), Police 14. Stenographer (OG), ANIIDCO 15. Receptionist, IP&T 16. Sub-Inspector of Co-op. Societies, RCS	Level – 4 (₹25500 – ₹81100)
17. Junior Assistant, ANIIDCO	Level – 2 (₹19900 – ₹63200)
18. Follower Waterman Mali (Executive), Police 19. Safaikaramchari (Executive), Police 20. Follower Dhobi (Executive), Police 21. Follower Cook (Executive), Police 22. Follower Barber (Executive), Police 23. Follower Carpenter (Executive), Police 24. Follower Cook (FS), Police 25. Safaikaramchari (FS), Police	Level – 1 (₹18000 – ₹56900)

3. **NATIONALITY/ CITIZENSHIP:** Candidate must be the citizen of India.

4. **ELIGIBILITY CONDITIONS**

4.1. **EDUCATIONAL/OTHER ESSENTIAL QUALIFICATIONS (AS ON 30/05/2023)**

Post	Essential	Desirable
1. Sub-Inspector (Executive)	<ol style="list-style-type: none"> Bachelor's degree from a recognized University. Candidate must possess a valid driving license for LMV (Two Wheeler and Four Wheeler). 	-
2. Sub-Inspector (Station Officer)	<ol style="list-style-type: none"> Graduation in Science / Engineering / Technology from a recognized University/Institute and have studied Physics/ Chemistry subject. Candidates must possess a valid driving license for LMV (Two-Wheeler and Four-Wheeler). 	<ol style="list-style-type: none"> Certificate of having passed Sub-Officer's Course of NFSC, Nagpur. Two years of experience in Fire & Safety in any reputed Firm/Industry.
3. Radio Operator (ASI)	<ol style="list-style-type: none"> (i) Bachelor's Degree or Diploma (min. 3 yrs.) from Physics/ Electronics/ Instrumentation/ Electrical/ Computers/ Information Technology/Communication branch from a recognized University or an Institute. (or) (ii) Having passed Grade-II proficiency test of Radio Operator conducted/ approved by DCPW with 3 years practical experience from Govt. Deptt. / Armed forces or any other commercial communication Organization (Recognized). Candidates must possess a valid driving license for Light Motor Vehicle (Two-wheeler and Four-wheeler). 	-
4. Radio Technician (ASI)	<ol style="list-style-type: none"> (i) Engineering/Technology graduation or Diploma (min 03 years) in <ul style="list-style-type: none"> - Electronics - Electronics & Communication/ Telecommunication - Electrical & Electronics - Electronics & Instrumentation - Radio Technology from a recognized university or an institute. (or) (ii) Having passed Grade-II proficiency test of Radio Technician conducted/approved by DCPW with 3 	-

	<p>years practical experience from Govt. Dept. / Armed forces or any other commercial communication Organization (Recognized).</p> <p>2. Candidates must possess a valid driving license for Light Motor Vehicle (two-wheeler and four-wheeler motor vehicle).</p>	
5. Cipher Operator (ASI)	<p>1. (i) Bachelor's Degree or Diploma (min. 3 yrs.) from Physics/Electronics/Instrumentation/ Electrical/ Computers/ Information Technology/ Communication branch from a recognized university or an institute.</p> <p style="text-align: center;">(or)</p> <p>(ii) Having passed Grade-I proficiency test of Cipher Operator conducted/approved by DCPW with 3 years practical experience from Govt. Dept./Armed Forces.</p> <p>2. Candidates must possess a valid driving license for Light Motor Vehicle (Two-wheeler and Four-wheeler).</p>	-
6. Senior Scientific Assistant	<p>1. Master Degree in Chemistry or Toxicology or Forensic Science with chemistry as one of the subject at Bachelor of Science level from a recognized University.</p> <p style="text-align: center;">Or</p> <p>B.Sc. in chemistry or Forensic Science or Toxicology with 02 years relevant experience level from a Scientific laboratory.</p> <p>2. (a) Male candidates must possess a valid driving license for Two Wheeler <u>and</u> Four Wheeler Motor Vehicle (LMV). (b) Female candidates must possess a valid driving license for Two-Wheeler <u>or</u> Four-Wheeler Motor Vehicle.</p>	Working experience of Forensic Science Laboratory and educational background with Forensic Science as a subject.
7. Scientific Assistant	<p>1. B.Sc Degree in Botany or Zoology or Biochemistry or Microbiology or Biotechnology or Molecular Biology or Forensic Science from a recognized University.</p> <p>2. (a) Male candidates must possess a valid driving license for LMV (Two Wheeler <u>and</u> Four Wheeler Motor Vehicle). (b) Female candidates must possess a valid driving license for Two Wheeler <u>or</u> Four Wheeler Motor Vehicle.</p>	Working experience of Forensic Science Laboratory in relevant field and educational background with Forensic Science as a subject.

8. Dealing Assistant (HC)	1. Bachelors' degree from a recognized University/Institution. (And) 2. (a) Male candidates must possess a valid driving license for LMV (Two Wheeler <u>and</u> Four Wheeler). (b) Female candidates must possess a valid driving license for Two-Wheeler <u>or</u> Four-Wheeler Motor Vehicle.	-
9. Follower Waterman Mali (Executive)	1. 10th Std. Passed from a recognized Board/Institution. 2. Having experience in Gardening. 3. Candidates must possess a valid driving license for Two Wheeler OR Four Wheeler Motor Vehicle.	Knowledge Of Hindi & Computers
10. Safaikaramchari (Executive)	1. 10th Std. Passed from a recognized Board/Institution.	1. Having knowledge of wet and dry sweeping. 2. Knowledge of Hindi and Computers
11. Safaikaramchari (Fire Service)	2. Candidates must possess a valid driving license for Two Wheeler OR Four Wheeler Motor Vehicle.	
12. Follower Dhobi (Executive)	1. 10th Std. Passed from a recognized Board/Institution. 2. Candidates must possess a valid driving license for Two Wheeler OR Four Wheeler Motor Vehicle.	Knowledge Of Hindi & Computers
13. Follower Cook (Executive)	1. 10 th std. pass from a recognized Board/Institution	Knowledge Of Hindi & Computers
14. Follower Cook (Fire Service)	2. 2 years of experience in cooking various food items in any reputed Hotel/Restaurant. 3. Candidates must possess a valid driving license for Two Wheeler <u>or</u> Four Wheeler Motor Vehicle.	
15. Follower Barber (Executive)	1. 10 th std. pass from a recognized Board/Institution. 2. 3 years of experience in Hair cutting/Shaving. 3. Candidates must possess a valid driving license for Two Wheeler <u>or</u> Four Wheeler Motor Vehicle.	Knowledge Of Hindi & Computers
16. Follower Carpenter (Executive)	1. 10 th std. pass from a recognized Board/Institution. 2. 3 years of experience as a Carpenter in a reputed wood based Industry/Workshop and having skill in making all kind of furniture. 3. Candidates must possess a valid driving license for Two Wheeler <u>or</u> Four Wheeler Motor Vehicle.	Knowledge Of Hindi & Computers
17. Assistant Manager	Degree from a recognized University Or	-

(Planning), PMB	Diploma in Port Management from a recognized Institute	
18. Accountant, CPAO	A Bachelor Degree in any stream of a recognized University	-
19. Inspector of Co-operative Societies, RCS	Post Graduate or Graduate from recognized University	i) Higher diploma in Co-Operative Management from a recognized Co-Operative Training Institutions. ii) 02 years of experience in Co-Operative Movement.
20. Sub-Inspector of Co-op. Societies, RCS	Graduate in any stream from a recognized university	Higher Diploma in Cooperative Management from a recognized Coop. Training Institutions
21. Stenographer (OG), ANIIDCO	<ol style="list-style-type: none"> 1. Graduate in Science/Arts/Commerce from recognized University or equivalent from a recognized Board/University 2. Should pass Shorthand and Typewriting examination with a speed of 80 words per minute in Shorthand and 40 words per minute in Typewriting on manual typewriter or 45 words per minute on computer(45 words per minute correspond to 13500 KDPH on an average of 5 key depressions for each word) for becoming eligible for appointment to the post. 3. Should qualify in the written examination as well as trade test conducted by the corporation. 	Computer Education
22. Junior Assistant, ANIIDCO	<ol style="list-style-type: none"> 1. Degree from a recognized University or equivalent 2. Knowledge of Computer typing, M.S.Word and M.S.Excel. 	
23. Receptionist, IP&T	Degree from a recognized University or its equivalent	<ol style="list-style-type: none"> 1) Knowledge of places of Tourist interests in the A&N Islands 2) Experience of Supervision of Tourist Homes, upkeep of the garden etc. 3) Certificate of Diploma in Public Relations/ Hotel Management from a recognized University

		4) Flair for writing
24. Extension Officer	A Bachelor's degree in any discipline from recognized university	Degree or Diploma in local self Govt. Rural Development from a recognized university.
25. Panchayat Secretary	Degree in any discipline from a recognized university	Post Graduate Diploma in local self Govt./ Panchayati Raj Administration/Rural Development.

- 1) All candidates will be required to produce all relevant Certificates in original such as Mark sheets/Degree/Diploma Certificate/Experience Certificate/Driving Licences etc., as proof of having acquired the minimum Educational or Other Essential Qualifications at the time of Physical Measurement & Endurance Test or as & when demanded by the Appointing Authority, failing which the candidature of such candidates will be cancelled.
- 2) In case of the candidates possessing equivalent educational or other qualifications, such candidates shall also produce relevant Equivalence Certificate from the concerned authorities at the time of Document Verification. Final decision regarding selection of such candidates will be taken by the concerned Verification Board/Appointing Authority.

4.2. AGE LIMIT (AS ON 30/05/2023)

Post	Age Limitation
1. Sub-Inspector (Executive) 2. Sub-Inspector (Station Officer) 3. Radio Operator (ASI) 4. Radio Technician (ASI) 5. Cipher Operator (ASI) 6. Senior Scientific Assistant 7. Assistant Manager (Planning), PMB	Not exceeding 30 years.
8. Scientific Assistant 9. Dealing Assistant (HC) 10. Follower Waterman Mali (Executive) 11. Safaikaramchari (Executive) 12. Safaikaramchari (FS) 13. Follower Dhobi (Executive) 14. Follower Cook (Executive) 15. Follower Cook (FS) 16. Follower Barber (Executive) 17. Accountant, CPAO 18. Inspector of Co-operative Societies, RCS 19. Sub-Inspector of Co-op. Societies, RCS 20. Stenographer (OG), ANIIDCO 21. Junior Assistant, ANIIDCO 22. Extension Officer, RD, PRIs & ULBs 23. Panchayat Secretary, RD, PRIs & ULBs	Between 18-33 years (Male) and Between 18-38 years (Female)
24. Follower Carpenter (Executive)	Between 18-33 years (Male)
25. Receptionist, IP&T	Between 18-30 years (Male) and Between 18-35 years (Female)

The upper age limit as prescribed above, are relaxable only in the following cases:-

- 1) Upto a maximum of 5 years if a candidate belongs to **ST Category**.
- 2) Upto a maximum of 3 years if a candidate belongs to **OBC category**.
- 3) Upto a maximum 10 years for candidates belongs to Person with Disability (PwD) (Unreserved), 13 years for candidates belongs to PwD(OBC), and 15 years for candidates belongs to PwD(ST).
- 4) **For Group – B(NG) Posts:-** For Govt. Servants with three years of continuous service in Central Government - Relaxation in the upper age limit is admissible up to 5 years to Govt. Servant, which are in the same line or allied cadres and where a relationship could be established that the service already rendered in a particular post will be useful for the efficient discharge of the duties of post.
- 5) **For Group – C Posts:-** For Govt. Servants with three years continuous service in Central Government: -Relaxation in the upper age limit is admissible up to 40 years (45 years for ST) to Departmental Candidates, which are in the same line or allied cadres.
- 6) **For DRM/Contractual Staffs:-** Relaxation in the upper age limit is also admissible to candidates working as SSCT/DRM/Adhoc/contractual workers in any department(s) of Andaman & Nicobar Administration with reference to Andaman & Nicobar Administration's Circular Order No. 45/1998-PW dated 19.09.2011 read with No. 45/96-PW dated 06.06.2001, to the following posts only:-

1) Sub-Inspector (Executive)	13) Follower Carpenter (Executive)
2) Sub-Inspector (Station Officer)	14) Assistant Manager (Planning), PMB
3) Senior Scientific Assistant	15) Accountant, CPAO
4) Scientific Assistant	16) Inspector of Co-operative Societies, RCS
5) Dealing Assistant (HC)	17) Sub-Inspector of Co-op. Societies, RCS
6) Follower Waterman Mali (Executive)	18) Receptionist, IP&T
7) Safaikaramchari (Executive)	19) Extension Officer, RD, PRIs & ULBs
8) Safaikaramchari (FS)	20) Panchayat Secretary, RD, PRIs & ULBs
9) Follower Dhobi (Executive)	
10) Follower Cook (Executive)	
11) Follower Cook (FS)	
12) Follower Barber (Executive)	

Note:- The contract staff working in ANIIDCO Ltd. are only eligible for age-relaxation for the post of Stenographer (OG) and Junior Assistant in ANIIDCO.

- 7) **Age relaxation to candidate in view of Covid-19 pandemic:-** 2(two) years of age relaxation has been granted over and above the upper age limit prescribed in the relevant Recruitment Rules, as a one-time measure, for direct recruitment of all Group-B(NG) & Group - C posts vide A&N Administration's Order No. 2758 dated 20/10/2022 and Order No. 2285 dated 01/09/2022.
- 8) Age relaxation to candidates applied against previous recruitment notices of A&N Police Department:- *Relaxation of age is applicable to candidates applied earlier against the*

following previous recruitment notices for the following posts mentioned against each w.r.t A&N Administration's circular No. 45/96-PW dated 06.06.2001:-

Previous Recruitment Notice Number and date	Posts
No. DGP/RC/SI(FS)-RO-CO-RT/2016/3820 dated 23/07/2016	1. Sub-Inspector (Station Officer), FS 2. Radio Operator (ASI), PR 3. Cipher Operator (ASI), PR 4. Radio Technician(ASI), PR
No. DGP/RC/DR/2018/48/6938 dated 04/12/2018	1. Follower Waterman Mali(Executive), 2. Follower Sweeper (Executive), 3. Follower Dhobi(Executive), 4. Follower Barber(Executive)

Relaxation of age under this category is admissible to only those candidates, who submitted application form successfully as per the procedure laid down at that time i.e., apart from submitting online application sent hardcopy of the online application form successfully in response to above stated previous Recruitment Notices and who are eligible at that time with respect to their age for the post applied earlier. Further, this relaxation of age is subject to successful verification with records maintained at A&N Police Dept. and approval of the Competent Authority."

- 9) **Date of Birth as filled by the candidate in the online application form and the same recorded in the Matriculation/Secondary Examination Certificate will be accepted for determining the age and no subsequent request for change will be considered or granted.**

5. PROCESS OF CERTIFICATION

- 5.1. Candidates seeking reservation benefits for ST/OBC (non-creamy layer)/EWS must ensure that they are entitled to such reservation as per eligibility and as notified by A&N Administration. They should also be in possession of valid certificates in support of their claim at the time of submitting the application form.
- 5.2. A person seeking appointment on the basis of reservation to OBCs must ensure that he/she possesses the caste/community certificate and does not fall in creamy layer on the crucial date. The crucial date for this purpose will be the closing date for receipt of applications, i.e., 30/05/2023. Certificate for the status of creamy layer issued between 01/06/2020 to 30/05/2023 only will be accepted.
- 5.3. Candidates may also note that their candidature will remain provisional until the veracity of the concerned certificates/documents relating to the Educational Qualifications, Caste/Category, etc. is verified and found satisfactory by the Appointing Authority. Candidates are cautioned that they will be debarred from the examinations conducted by the A&N Police Dept. in case they fraudulently claim the status of ST/OBC/EWS/ESM/Departmental candidates/PwD etc.
- 5.4. Crucial date for claim of ST/OBC/EWS status or any other benefit, viz., age-relaxation etc., where not specified otherwise, will be the closing date for receipt of online applications, i.e., 30/05/2023.

6. PHYSICAL MEASUREMENT (STANDARDS) AND ENDURANCE TEST (ONLY FOR THE POSTS OF A&N POLICE DEPARTMENT)

6.1. MINIMUM PHYSICAL STANDARDS

Post	Minimum Physical Standard	General/OBC/EWS		ST (Relaxable)	
		Male	Female	Male	Female
1. Sub-Inspector (Executive) 2. Radio Operator (ASI) 3. Radio Technician (ASI) 4. Cipher Operator (ASI) 5. Dealing Assistant (HC)	Height	168 cm	155 cm	160 cm	148 cm
	Chest (Minimum requirement)	81 cm	-	77 cm	-
	Chest (Expanded) Note: With minimum 04 cm expansion	85 cm	-	81 cm	-

Post	Minimum Physical Standard	General/OBC /EWS	ST (Relaxable)
6. Sub-Inspector (Station Officer)	Height	168 cm	160 cm
	Chest (Male) (Minimum requirement)	81 cm	77 cm
	Chest (Male) (Expanded) Note: With minimum 04 cm expansion	85 cm	81 cm

Post	Minimum Physical Standard	General/OBC/EWS		ST (Relaxable)	
		Male	Female	Male	Female
7. Follower Waterman Mali (Executive) 8. Safaikaramchari (Executive) 9. Safaikaramchari (FS) 10. Follower Dhobi (Executive) 11. Follower Cook (Executive) 12. Follower Cook (FS) 13. Follower Barber (Executive) 14. Follower Carpenter (Executive)	Height	165 cm	155 cm	160 cm	148 cm
	Chest (Minimum requirement)	81 cm	-	77 cm	-
	Chest (Expanded) Note: With minimum 04 cm expansion	85 cm	-	81 cm	-

6.2. There shall be no chest measurement for female candidates.

6.3. PHYSICAL ENDURANCE TEST

Post	Events	Male	Female
1. Sub-Inspector (Executive) 2. Radio Operator (ASI) 3. Radio Technician (ASI) 4. Cipher Operator (ASI) 5. Dealing Assistant (HC)	Race	1600 meters in 7 minutes	800 meters in 5 minutes
	Long Jump	12 feet (in three chances)	8 feet (in three chances)
	High Jump	4 feet (in three chances)	3 feet (in three chances)

6. Sub-Inspector(Station Officer)	Race	1600 meters in 7 minutes	-
	Long Jump	12 feet (in three chances)	-
	High Jump	4 feet (in three chances)	-
7. Follower Waterman Mali (Executive) 8. Safaikaramchari (Executive) 9. Safaikaramchari (FS) 10. Follower Dhobi (Executive) 11. Follower Cook (Executive) 12. Follower Cook (FS) 13. Follower Barber (Executive) 14. Follower Carpenter (Executive)	Race	1600 meters in 9 minutes	800 meters in 5 minutes

6.4. Those candidates who are declared not qualified in Physical Standards, i.e., height and chest may prefer an appeal, if they so desire, to the Appellate Authority present on the Physical Measurement & Endurance Test ground. The decision of the Appellate Authority will be final and no further appeal or representation in this regard will be entertained.

6.5. Physical Measurement & Endurance Test will not carry any marks but will be of qualifying/elimination nature.

6.6. *The candidates who were applied for the following Police posts should qualify in the Physical Measurement and Endurance test in order to appear in the Written Examination and/or Trade Test:-*

- 1) Sub-Inspector (Executive)
- 2) Sub-Inspector(Station Officer)
- 3) Radio Operator (ASI)
- 4) Radio Technician (ASI)
- 5) Cipher Operator (ASI)
- 6) Dealing Assistant (HC)
- 7) Follower Waterman Mali (Executive)
- 8) Safaikaramchari (Executive)
- 9) Safaikaramchari (FS)
- 10) Follower Dhobi (Executive)
- 11) Follower Cook (Executive)
- 12) Follower Cook (FS)
- 13) Follower Barber (Executive)
- 14) Follower Carpenter (Executive)

6.7. *However, the candidates applying for the posts other than the posts mentioned at above point 6.6 need not to appear in the Physical Measurement & Endurance Test.*

7. WRITTEN EXAMINATION

7.1. SUBJECTS:-

- 1) **Common Written Examination:-** The common written examination shall consist of two parts (Part – 1 & Part – 2). The following posts are included in the Common Written Examination, for which details of subjects, no. of questions, total marks, and duration of examination are as given below:-

PART- 1

Part-1 is compulsory for all the following posts covered under common written examination:-

Posts	Subject with marks/duration			
1. Sub-Inspector (Executive) 2. Sub-Inspector (Station Officer) 3. Radio Operator (ASI) 4. Radio Technician (ASI) 5. Cipher Operator (ASI) 6. Dealing Assistant (HC) 7. Assistant Manager (Planning), PMB 8. Accountant, CPAO 9. Inspector of Co-op. Societies, RCS 10. Sub-Inspector of Co-op. Societies, RCS 11. Stenographer (OG), ANIIDCO 12. Junior Assistant, ANIIDCO 13. Receptionist, IP&T 14. Extension Officer, RD, PRIs & ULBs 15. Panchayat Secretary, RD, PRIs & ULBs	Subject	No. of Questions	Marks	Duration
	General Knowledge	40	40	02.00 Hrs.
	General Aptitude	40	40	
	English	40	40	
	Total	120	120	02.00 Hrs.

PART- 2

For candidates applying for Police posts only:- Part – 2 of written examination shall consist of Knowledge in Computers and Hindi subjects. The candidates who have applied and are eligible for the posts stated below shall appear for the Part-2 of the common written examination.

Posts	Subject with marks/duration			
1. Sub-Inspector (Executive) 2. Sub-Inspector (Station Officer) 3. Dealing Assistant (HC) 4. Radio Operator (ASI) 5. Cipher Operator (ASI)	Subject	No. of Questions	Marks	Duration
	Computer Knowledge	40	40	01.00 Hr.
	Hindi	40	40	

6. Radio Technician (ASI) 7. Senior Scientific Assistant 8. Scientific Assistant 9. Sub-Inspector (PMT) [Included in Common Rect. Exam (Nodal Dept. – Transport Dept.)]	Total	80	80	01.00 Hr.
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- 2) **Trade Related Written Examination:-** Candidates who have applied and are eligible for the posts of Radio Operator (ASI), Cipher Operator (ASI) and Radio Technician (ASI) will have to appear in a separate Written Examination consisting of Trade related technical knowledge subject. The No. of questions, marks & duration are as follows:-

Posts	Subject with marks/duration			
1. Radio Operator (ASI) 2. Radio Technician (ASI) 3. Cipher Operator (ASI)	Subject	No. of Questions	Marks	Duration
	Trade Related Technical Knowledge (Physics, Electronics, & Electrical)	80	80	01.00 Hr.
	Total	80	80	01.00 Hr.

- 3) **Scientific field concerned Written Examination:-** Separate written examinations shall be conducted for the following posts as per the details given below:-

1. Senior Scientific Assistant 2. Scientific Assistant	<table border="1"> <thead> <tr> <th>Subject</th> <th>No. of Questions</th> <th>Marks</th> <th>Duration</th> </tr> </thead> <tbody> <tr> <td>General Aptitude</td> <td>40</td> <td>40</td> <td rowspan="2">01.00 Hr.</td> </tr> <tr> <td>Forensic Science</td> <td>40</td> <td>40</td> </tr> <tr> <td>Total</td> <td>80</td> <td>80</td> <td>01.00 Hr.</td> </tr> </tbody> </table>	Subject	No. of Questions	Marks	Duration	General Aptitude	40	40	01.00 Hr.	Forensic Science	40	40	Total	80	80	01.00 Hr.
Subject	No. of Questions	Marks	Duration													
General Aptitude	40	40	01.00 Hr.													
Forensic Science	40	40														
Total	80	80	01.00 Hr.													
1. Senior Scientific Assistant (SSA) 2. Scientific Assistant (SA)	<table border="1"> <thead> <tr> <th>Subject</th> <th>No. of Questions</th> <th>Marks</th> <th>Duration</th> </tr> </thead> <tbody> <tr> <td>Forensic Chemistry & Toxicology (for SSA)</td> <td>40</td> <td>40</td> <td rowspan="2">01.00 Hr.</td> </tr> <tr> <td>Forensic Biology (for SA)</td> <td>40</td> <td>40</td> </tr> <tr> <td>Total</td> <td>80</td> <td>80</td> <td>01.00 Hr.</td> </tr> </tbody> </table>	Subject	No. of Questions	Marks	Duration	Forensic Chemistry & Toxicology (for SSA)	40	40	01.00 Hr.	Forensic Biology (for SA)	40	40	Total	80	80	01.00 Hr.
Subject	No. of Questions	Marks	Duration													
Forensic Chemistry & Toxicology (for SSA)	40	40	01.00 Hr.													
Forensic Biology (for SA)	40	40														
Total	80	80	01.00 Hr.													

7.2. INDICATIVE SYLLABUS:-

- 1) **General Knowledge (General Awareness):** Questions in this paper shall include General Awareness as well as General intelligence and Reasoning ability. Questions shall be aimed at testing candidate's General Awareness of the environment around him/her and its application to society. Questions shall also be designed to test his/her knowledge of current events and of such matters of everyday observation and experience in their scientific aspect as may be expected of an educated person. The test shall also include questions relating to India and its neighbouring countries, especially pertaining to History, Culture, Geography, Indian Economy, General Polity, Indian Constitution, Scientific Research, etc.
 - 2) **General Aptitude (Logical Reasoning & Numerical Aptitude):** The questions in this subject shall consist of topics to check the candidate's abilities to resolve problems, reasoning-related calculations and any other topic to check the knowledge/command in this subject.
 - 3) **Computer Knowledge:** The questions in this subject shall consist of topics related to computer applications, terminologies, shortcuts, software, hardware or any other topic to check the knowledge of computers and its related fields.
 - 4) **हिन्दी:** The questions in this subject shall consist of topics related to Hindi language (history and varieties), Hindi grammar, vocabulary, syntax, standardization or any other topic to check the knowledge/command in Hindi language.
 - 5) **English:** The questions in this subject shall consist of Spot the Error, Fill in the Blanks, Synonyms/ Homonyms, Antonyms, Spellings/ Detecting mis-spelt words, Idioms & Phrases, One word substitution, Improvement of Sentences, Active/ Passive Voice of Verbs, Conversion into Direct/ Indirect narration, Shuffling of Sentence parts, Shuffling of Sentences in a passage, Cloze Passage, Comprehension Passage, or any other topic for checking the knowledge of English language.
 - 6) **Trade Related Technical Knowledge (Physics, Electronics, & Electrical) [for the post of Radio Operator (ASI), Radio Technician (ASI), & Cipher Operator (ASI)]:-** The question in this subject shall consist of questions to check the knowledge of subjects Physics, Electronics, & Electrical Engineering.
 - 7) **Forensic Chemistry and Toxicology [for the post of Senior Scientific Assistant]:-** Questions on Forensic Chemistry and Toxicology shall be based on the syllabus of Forensic Chemistry and Toxicology taught at Post Graduation level in various universities.
 - 8) **Forensic Biology [for the post of Scientific Assistant]:-** Questions on Forensic Biology shall be based on the syllabus of Forensic Biology taught at Graduation level in various universities.
 - 9) **Forensic Science [for the post of Senior Scientific Assistant and Scientific Assistant]:** Questions shall be from basics of Forensic Science, Law and knowledge of other scientific evidences other than Forensic Chemistry & Toxicology, & Forensic Biology.
- 7.3. Questions shall be of objective multiple choice type. Questions shall be set in Hindi and English except language concerned subjects i.e., English and Hindi that shall be set in the corresponding

languages only. The Trade related subjects or other field specific subjects shall be set in the English Language only.

- 7.4. **Negative Marking:-** There will be **0.25** negative marking for each wrong answer. No marking and no negative marking shall be awarded to unanswered questions. Candidates are, therefore, advised to keep this in mind while answering the questions.
- 7.5. **Qualifying Marks:-** The minimum qualifying marks is 40% of the aggregate total of marks obtained by the candidates in the written examination.
- 7.6. There shall be no provision for re-evaluation/re-checking of the scores. No correspondence in this regard shall be entertained.
- 7.7. Any change in the schedule of examinations will be informed to the candidates only through the website of A&N Police Department.
- 7.8. Visually handicapped (VH) candidates with visual disabilities of **forty percent (40%) and above and candidates suffering from Cerebral Palsy** can avail the assistance of a **SCRIBE** in the Written examination subject to such requests being made in the application form beforehand. Questions papers and Answer Sheets will not be provided in BRAILLE. No attendant will be allowed with visually handicapped (VH)/ Cerebral Palsy candidates inside the examination premises.

NOTE: Persons with Visual disability of less than forty percent (40%) will not be considered as visually handicapped persons. One eyed candidates and partially blind candidates who are able to read the normal question paper set for all the candidates with or without magnifying glass and who wish to write/indicate the answer with the help of Magnifying Glass will be allowed to use the Magnifying Glass in the examination hall and will not be entitled to a Scribe. Such candidates will have to bring their own Magnifying Glass to the Examination Hall. Similarly, other persons with less than forty percent (40%) disability will not be considered under the VH/HH/OH/MI category as the case may be.

8. TRADE TEST

The candidates who were applied for the following police posts and who are qualified in the Physical Measurement & Endurance Test shall appear in the Trade Test consisting of following aspects given below:-

8.1. **FOLLOWER COOK (EXECUTIVE) & FOLLOWER COOK (FS)**

Sl. No.	Test	Max. Marks	Qualifying Marks
1.	Knowledge of preparing different types of meals/dishes at mess (Vegetarian and Non-Vegetarian both)	6	Min. 50% marks
2.	Knowledge about nutritional value of different food-grains /pulses/vegetables	6	
3.	Knowledge of operating and maintenance of various electric equipment used in kitchen.	6	
4.	Knowledge about kneading of <i>atta</i> , cutting of vegetables and grinding of spices	6	
5.	Washing of vessels/utensils used in preparation of food.	6	
6.	Maintenance of cleanliness and hygiene of the highest order in the kitchen	6	

7.	Manner of serving the Meal	4	
Total Marks		40	

8.2. FOLLOWER CARPENTER (EXECUTIVE) (MALE ONLY)

Sl. No.	Test	Max. Marks	Qualifying Marks
1.	Knowledge of randha	6	Min. 50% marks
2.	Using of Aari	6	
3.	Fitting/Cutting of doors & windows	6	
4.	Knowledge of wooden joints	6	
5.	Technique of fixing plywood & sunmica	6	
6.	Knowledge of operating and maintenance of various electric equipment used in making furniture, door, window etc.	6	
7.	Knowledge of cutting the glass	4	
Total Marks		40	

8.3. FOLLOWER DHOBI (EXECUTIVE)

Sl. No.	Test	Max. Marks	Qualifying Marks
1.	Washing different types of clothes in prescribed time	12	Min. 50% marks
2.	Awareness regarding ironing the different types of clothes	8	
3.	Proper experience of dry cleaning	12	
4.	Knowledge of washing material i.e. soap/washing powder	8	
Total Marks		40	

8.4. FOLLOWER BARBER (EXECUTIVE)

Sl. No.	Test	Max. Marks	Qualifying Marks
1.	Knowledge of different type of hair cutting	15	Min. 50% marks
2.	Knowledge of shaving / body massage	10	
3.	Knowledge of hair dryer and hair cutting tools	15	
Total Marks		40	

8.5. FOLLOWER WATERMAN MALI (EXECUTIVE)

Sl. No.	Test	Max. Marks	Qualifying Marks
1.	Knowledge about plants, flower plants & seasons plant.	8	Min. 50% marks
2.	Knowledge of different types of fertilizers & its use.	8	
3.	Knowledge of safe keeping of different types of seeds & about their sowing.	6	
4.	Knowledge of different types of flower for making the boutique	6	
5.	Knowledge of different types of tools being used in the trade of gardener.	6	
6.	Knowledge of budding and grafting on plants	6	
Total Marks		40	

8.6. **SAFAIKARAMCHARI (EXECUTIVE) & SAFAIKARAMCHARI (FS)**

Sl. No.	Test	Max. Marks	Qualifying Marks
1.	Knowledge of cleaning material like using Phenyl & acid etc.	8	Min. 50% marks
2.	Quality of cleanliness	10	
3.	Dumping of garbage & its proper disposal	4	
4.	Knowledge to clean the blocked toilet, sewer, septic tank and pipes etc.	18	
Total		40	

8.7. The marks obtained by candidates in the Trade Test for recruitment to the post of Follower Cook (Executive & FS), Safaikaramchari (Executive & FS), Follower Waterman Mali (Executive), Follower Carpenter (Executive), Follower Dhobi (Executive), & Follower Barber (Executive) shall determine the merit position of the candidates and they should score the minimum qualifying marks to be DECLARED AS QUALIFIED.

8.8. Candidates' shall not bring their equipment/tools/utensils etc., for trade test unless directed. No electronic devices, mobile phones and any other wireless devices are allowed in the Test Centres.

8.9. The Trade Test (Typing/Computer/Stenography Test) as applicable for the post of Junior Assistant and Stenographer (OG) will be conducted by the ANIIDCO Ltd. The syllabus for Typing Test on Computer, and Computer Formatting Test (only for MS Word & MS Excel) will be the same as mentioned below at Point 9 to 10. The date and time for conducting the same shall be intimated in due course through Electronic and Print Media as well as through ANIIDCO's website (<https://aniidco.and.nic.in>).

9. **TYPING TEST ON COMPUTER [for the post of Dealing Assistant (HC)]**

9.1. Candidates who qualify in Physical Endurance and Measurement Tests (PE&MT) and Written Examination shall be called for Typing Test on Computer of maximum 25 marks. The test shall be of 10 minutes duration. The marks will be taken into account while preparing the final merit list. The candidates will be allotted marks according to speed and accuracy achieved in the typing test.

9.2. Candidates appearing in Typing Test in Hindi shall be allowed to bring the Hindi font.

9.3. **PROCEDURE OF TYPING TEST ON COMPUTER**

The test shall be of 10 minutes duration. Minimum qualifying speed shall be 30 w.p.m. in English and 25 w.p.m. in Hindi. Candidates shall be provided with a printed passage containing a minimum of 400 words or 2000 strokes in English or 350 words or 1750 strokes in Hindi. The passage may preferably be the one being regularly used in the day-to-day office working like a D.O. letter, proposal for creation of post etc. The passage shall indicate the number of strokes at the end of each line, each para and at the end of the passage.

A maximum 25 marks has been allotted for the Typing Test and marking shall be done as under:-

English Typing		Hindi Typing	
Below 30 w.p.m.	Disqualify	Below 25 w.p.m.	Disqualify
30 w.p.m.	10 Marks	25w.p.m.	10 Marks
From 31 to 35 w.p.m.	12 Marks	From 26 to 30w.p.m.	12 Marks

From 36 to 40 w.p.m.	15 Marks	From 31 to 35w.p.m.	15 Marks
From 41 to 45 w.p.m.	18 Marks	From 36 to 40w.p.m.	18 Marks
From 46 to 50 w.p.m.	21 Marks	From 41 to 45w.p.m.	21 Marks
Above 50 w.p.m.	25 Marks	Above 45 w.p.m.	25 Marks

PROCEDURE FOR EVALUATION OF ENGLISH AND HINDI TYPING SPEED

DURATION – 10 MINUTES

- (i) Total strokes/5 - Words
(ii) Total words/time of test - Tentative Speed

MISTAKES - 1 word for each mistake

Omission, substitution, addition of punctuation marks, wrong typing of "letter" i.e. "capital letter" instead of "small letter" and vice versa, gap in a word and more gap in a word and more gap between two words and not making paragraph(s).

9.4. **EXAMPLE**

- (i) Total No. of strokes typed - 2000
(ii) Words - $2000 / 5 = 400$ words
(iii) Tentative Speed - Total Words / time of the test
 $(400/10 = 40 \text{ w.p.m.})$
(iv) No. of mistakes done - 10
- Actual Speed - $40 - 10 = 30 \text{ w.p.m.}$**

10. **COMPUTER (FORMATTING) TEST (QUALIFYING IN NATURE) [for the post of Dealing Assistant (HC)]**

- 10.1 The candidates who qualify the Typing Test on Computer shall be called for Computer (Formatting) Test (qualifying in nature) and shall be tested on MS-Word, MS-Power Point and MS-Excel.
- 10.2 The candidates shall be given 10 minutes time for each tests separately. The candidate shall have to format in the same way as it is in the supplied hand-out and to print the same in the printer.
- 10.3 The following formatting features used in routine should be tested:-

MS-Word

Time : 10 minutes

(i)	Indenting of paragraphs	(xi)	Superscript
(ii)	Underline	(xii)	Subscript
(iii)	Using different font type	(xiii)	Page numbering
(iv)	Inserting of paragraph numbers	(xiv)	Insertion of symbol
(v)	Setting of left/ right margin	(xv)	Draw/ Insertion of table
(vi)	Select text in bold	(xvi)	Bullets/ Numbering
(vii)	<i>Italics</i>	(xvii)	Change case
(viii)	Using different font size	(xviii)	Setting of paragraphs
(ix)	Centre, left, right, justification	(xix)	Some text as Header
(x)	Line spacing of the passage, viz. single, double, etc.	(xx)	Some text as Footer

MS-PowerPoint**Time : 10 minutes**

(i)	Insert Header	(xi)	Background style of slide
(ii)	Use text box	(xii)	Design of slide
(iii)	Create Hyperlink	(xiii)	Print handout
(iv)	Insert Chart/ Graph	(xiv)	Insert clipart
(v)	Drawing of Table	(xv)	Insert Footer
(vi)	Insert auto number in table	(xvi)	Slide Numbering
(vii)	Insert Bullet in table	(xvii)	Insert Picture
(viii)	Insert shapes	(xviii)	Publish handout with MS Word
(ix)	Insert Smart Art	(xix)	Insert action
(x)	Insert text with WordArt	(xx)	Alignment of text

MS-Excel**Time : 10 minutes**

(i)	Insert Chart/ Graph	(xi)	Format cell as rupee
(ii)	Wrap text	(xii)	Insert clipart
(iii)	Merge cells	(xiii)	Font size
(iv)	Centre a text	(xiv)	Font style
(v)	Centre align as text	(xv)	Font color
(vi)	Orientation of text	(xvi)	Insert footer
(vii)	Bold a text	(xvii)	Sort data
(viii)	Underline a text	(xviii)	Insert formula
(ix)	Italics	(xix)	Insert shapes
(x)	Insert header	(xx)	Format cell as number and decimal places

10.4 20 features of formatting, as listed above shall be tested in each test with ½(half) mark each for every feature of formatting. **In case of formatting features, if the candidates carry out the formatting as per the specimen, ½(half) marks each shall be awarded otherwise, no marks shall be awarded.** Out of the 10 marks for the formatting features for each test, a candidate shall secure at least 6 marks in each test to qualify. There shall no bar to candidates correcting the mistakes by using of editing tools.

11. INCENTIVE/BONUS MARKS TO NCC CERTIFICATE HOLDERS

11.1 The incentive to 'NCC Certificate' holders will be granted at the following scales (benefit shall be given only to the highest category of certificate):-

Posts	Certificate Category	Incentive/ Bonus marks
1. Sub-Inspector (Executive) 2. Sub-Inspector (Station Officer)	NCC 'C' Certificate	5% of the maximum marks of written examination
3. Radio Operator (ASI) 4. Cipher Operator (ASI)	NCC 'B' Certificate	3% of the maximum marks of written examination
5. Radio Technician (ASI) 6. Dealing Assistant (HC)	NCC 'A' Certificate	2% of the maximum marks of written examination
7. Follower Cook (Executive) 8. Follower Cook (FS)	NCC 'C' Certificate	5% of the maximum marks of Trade Test
9. Safaikaramchari (Executive) 10. Safaikaramchari (FS)	NCC 'B' Certificate	3% of the maximum marks of Trade Test
11. Follower Carpenter (Executive) 12. Follower Dhobi (Executive)	NCC 'A' Certificate	2% of the maximum marks of Trade Test

13. Follower Barber (Executive)		
14. Follower Waterman Mali (Executive)		

11.2 The benefit will only be given on production of the original certificate supporting their claims (subject to verification) at the time of document verification. The crucial date for this purpose will be the closing date of receipt of online application.

12. RESOLUTION OF TIE CASES

In case where more than one candidate secures the equal aggregate marks in Written Examination and Incentive marks, tie shall be resolved by applying the following methods one after another:-

Post	Method applied one after another to resolve the tie cases
1. Sub-Inspector (Executive) 2. Sub-Inspector (Station Officer) 3. Radio Operator (ASI) 4. Cipher Operator (ASI) 5. Radio Technician (ASI)	1. Date of Birth, with older candidate placed higher. 2. In case, the date of birth is also same, the candidate who secured higher marks in written examination excluding incentive marks shall be given preference. 3. If date of birth, and marks in written examination are also same, then alphabetical order in which first names of the candidates appear shall decide the case.
6. Senior Scientific Assistant 7. Scientific Assistant	1. Date of birth, with older candidates placed higher. 2. If date of birth, and written examination marks are also same, then alphabetical order in which first names of the candidates appear shall decide the case.
8. Dealing Assistant (HC)	1. Date of birth, with older candidate placed higher. 2. In case, the date of birth is also same, the candidate who secured higher marks in written examination excluding incentive marks & Typing Test marks shall be given preference. 3. In case, the date of birth & written examination marks are also same, the candidate who secured higher marks in Typing Test excluding incentive marks shall be given preference. 4. If date of birth, marks in written examination & Typing test are also same, then alphabetical order in which first names of the candidates appear shall decide the case.
9. Stenographer (OG), ANIIDCO 10. Junior Assistant, ANIIDCO	1. Date of birth, with older candidate placed higher. 2. In case, the date of birth is also same, the candidate who secured higher marks in written examination excluding Typing Test marks shall be given preference. 3. If date of birth, marks in written examination & Typing test are also same, then alphabetical order in which first names of the candidates appear shall decide the case.
11. Follower Cook (Executive) 12. Follower Cook (FS) 13. Safaikaramchari (Executive) 14. Safaikaramchari (FS) 15. Follower Carpenter (Executive) 16. Follower Dhobi (Executive) 17. Follower Barber (Executive) 18. Follower Waterman Mali (Executive)	1. Date of Birth, The older candidate shall be given preference. 2. In case, the date of birth is also same, the candidate who secured higher marks in Trade Test excluding incentive marks shall be given preference. 3. In case, the date of birth, and marks obtained in written examination/Trade Test are also same, then alphabetical order in which first names of the candidates appear shall decide the case.

19. Assistant Manager (Planning), PMB 20. Accountant, CPAO 21. Inspector of Co-operative Societies, RCS 22. Sub-Inspector of Co-op. Societies, RCS 23. Receptionist, IP&T 24. Extension Officer, RD, PRIs & ULBs 25. Panchayat Secretary, RD, PRIs & ULBs	1. Date of Birth i.e., the candidate older in age get preference. 2. By referring, to the alphabetical order of the names taking first name into consideration.
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13. **MEDICAL STANDARD [APPLYING FOR THE POST(S) OF A&N POLICE DEPT.]**

The candidates should be of sound state of health, free from defects, deformity or disease. Both eyes should have a vision 6/6 and 6/9 without any correction like wearing glasses or surgery of any kind to improve visual acuity. No relaxation is allowed to any category of candidates on this count. The candidates in the selection zone shall undergo Medical Examination by doctors in selected Government Hospitals in A&N Islands as per the prescribed standards in the Recruitment Rule.

“Appointment to the post shall be subject to successful verification of original documents related to educational qualification, age proof, category certificates (in case of OBC/ST/EWS etc.), Experience Certificate & other relevant documents, and successful completion of medical examination & Police verification.”

14. **HOW TO APPLY**

- 14.1 Applications are required to be submitted in online mode only at the official website i.e., **“<https://police.andaman.gov.in>”** or **<https://erecruitment.andaman.gov.in>**. The detailed instructions and Sample Proforma of online Application Forms are attached as **Annexure-I**.
- 14.2 The candidate should provide all the mandatory details in the online portal, failing which the application will not be accepted by the online website.
- 14.3 The submission of any fake/forged document shall entail the registration of a criminal case against the candidate in accordance with law besides cancellation of candidature.
- 14.4 In the online Application Form, candidates are required to upload a scanned colour passport size photograph against white background in JPEG format (20 KB to 50 KB). The photograph should not be more than three months old from the date of publication of the Notice of Examination. Image dimension of the photograph should be about 3.5 cm (width) x 4.5 cm (height). The photograph should be without cap and spectacles.
- 14.5 If proper photograph is not uploaded by a candidate, his/her candidature will be cancelled. Specimen of photographs which are acceptable/not acceptable is given at **Annexure-II**.
- 14.6 The candidate is required to upload scanned signature in blue ink in JPEG format (10 to 20 KB). Image dimension of the signature should be about 4.0 cm (width) x 2.0 cm (height). Applications with illegible/blurred signature will be rejected.
- 14.7 Candidates are advised in their own interest to submit online applications much before the closing date and not to wait till the last date to avoid the possibility of disconnection/ inability or failure to login to the website on account of heavy load on the website during the closing days.

- 14.8 The A&N Police Dept. will not be responsible for the candidates not being able to submit their applications by the last date on account of the aforesaid reasons or for any other reason beyond the control of the this Dept.
- 14.9 Before submission of the online application, candidates must check that they have filled correct details in each field of the form.

15. FEE PAYABLE

- 15.1. Candidates (except Female/ST/Persons with Benchmark Disability candidates who are exempted from payment of fee) are required to pay a fee of ₹25/- (Rupees Twenty five only) either by remitting the money in the

Account Name : Principal, Dr. B.R. Ambedkar Institute of Technology,
Bank Account Number : 41881546799,
Name of the Bank : State Bank of India,
Branch : Dollygunj,
IFSC Code : SBIN0017178,

by using net banking facility of any bank or by using Visa/Master/Rupay/Credit/Debit Card/UPI Payment/Scanning of QR Code.

- 15.2. No Fee for ST/PwBD/Women candidates of any community. No “fee exemption” is available to Gen/OBC/EWS male candidates and they are required to pay the full prescribed fee.
- 15.3. After completing payment: candidate has to upload the transaction slip in the portal in image format.

16. CLOSING DATE

Last date and time for submission of online applications is 30/05/2023 (till 2359 hrs midnight).

17. CENTERS OF EXAMINATION

- 16.1 **Centre for Physical Measurement and Endurance Test:-** The Physical Measurement and Endurance Test will be held at 6(Six) different Centres in A&N Islands:-
- 16.1.1 Port Blair [Netaji Stadium, or IRBn (HQ) Port Mout]
16.1.2 Mayabunder (Netaji Stadium, Mayabunder)
16.1.3 Carnicobar (BJR Stadium, Carnicobar)
16.1.4 Nancowry (Indira Park, Nancowry)
16.1.5 Campbell Bay (Mini Stadium, Campbell Bay)
- 16.2 **Centre for Written Examination:-** The written examination will be held (in offline mode) at the designated centres located at Port Blair, Ferrargunj, Hutbay, Carnicobar, Kamorta, Campbell Bay, Rangat, Mayabunder and Diglipur or the centres as decided by the A&N Police Department.
- 16.3 **Centre for Trade/Typing/Computer Test:-** The Centre for Trade/Typing/Computer Test will be communicated in due course through A&N Police website <https://police.andaman.gov.in>.

- 16.4 Candidate has to select the Centre for Physical Measurement & Endurance Test and Written Examination while submitting the online application as per his/her convenience. No request for change of Centre will be considered later under any circumstances. Hence, the candidates should select the Centers carefully and indicate the same correctly in their applications.
- 16.5 **The A&N Police reserves the right to cancel any Centre and ask the candidates of that Centre to appear from another Centre. A&N Police also reserves the right to divert candidates of any Centre to some other Centre to take the examination.**
- 16.6 The date and time of Physical Measurement & Endurance Test, Written Examination and Trade Test shall be communicated in due course through local newspapers, AIR and our website <https://police.andaman.gov.in>.

18. ADMISSION TO THE EXAMINATION

- 18.1. All candidates who register themselves in response to this advertisement by the closing date and time and whose applications are found to be in order and are provisionally accepted will be assigned Roll numbers and issued Admission Certificates (AC) for appearing in the Selection Tests.
- 18.2. The candidates are advised to go through the requirements of educational qualification, experience, age, etc. and satisfy themselves that they are eligible for the post(s). The certificates/documents in support of their Educational Qualifications, Caste/Category, etc. shall be sought at the time of Document Verification. Candidates may also note that they would be required to submit their certificates/documents of EQs/caste/category, etc. as and when sought by the A&N Police Department or the Appointing Authority. After scrutiny of the certificates/documents of EQs/caste/category, etc., if any claim made in the application is not found substantiated by certificates/documents, the candidature of such candidate will be cancelled.
- 18.3. Admission Certificates for the Examination will be uploaded on the A&N Police website. Admission Certificate will not be issued by post for any stage of examination. Therefore candidates are advised to visit the A&N Police website regularly for updates and information about the examination.
- 18.4. Information about the Examination indicating the time table and City/Centre of examination for the candidates will be uploaded on the websites well in advance. If any candidate does not find his/her details on the website, even one week before the date of examination, he/she must immediately contact the Recruitment Cell, PHQ, Port Blair, A&N Islands [Contact No. (03192-230735) with proof of having submitted his/her application. Failure to do so will deprive him/her of any claim for consideration.
- 18.5. Candidate must write Registration Number, registered Email-ID and Mobile Number along with name, date of birth and name of the examination, while addressing any communication to the A&N Police Department. Communication from the candidate not furnishing these particulars shall not be entertained.
- 18.6. **Facility for download of Admit Cards will be available till 3 to 7 days before the examination on the website. Candidate must bring printout of the Admission Certificate to the Examination Centre.**

18.7. In addition to the Admission Certificate, it is mandatory to carry at least two passport size recent colour photographs against white background, original valid Photo-ID proof having the date of birth as printed on the Admission Certificate, such as:

- 1) Aadhaar Card/ Printout of E-Aadhaar,
- 2) Voter's ID Card,
- 3) Driving License,
- 4) PAN Card,
- 5) Passport,
- 6) ID Card issued by University/ College/ School,
- 7) Employer ID Card (Govt./ PSU),
- 8) Any other photo bearing ID Card issued by the Central/ State Government.

18.8. If Photo Identity Card does not have the date of birth printed on it then the candidate must carry an additional original document (e.g. Matriculation Certificate, Marks Sheet issued only by CBSE/ICSE/State Boards; Birth Certificate, Category Certificate) in proof of their date of birth. In case of mismatch in the date of birth mentioned in the Admission Certificate and photo ID/Certificate brought in support of date of birth, the candidate will not be allowed to appear in the examination.

18.9. Applications with blurred photograph and/ or blurred signature will be rejected.

19. DOCUMENT VERIFICATION

19.1. The candidates are required to appear for Document Verification along with the photocopies and original documents as stated below:-

- 1) Matriculation/ Secondary Certificate.
- 2) Educational Qualification Certificate.
- 3) Order/letter in respect of equivalent Educational Qualifications claimed, indicating the Authority (with number and date) under which it has been so treated, in respect of equivalent clause in Essential Qualifications, if a candidate is claiming a particular qualification as equivalent qualification.
- 4) Category Certificate, if belongs to reserved categories.
- 5) PwD certificate/ Unique Disability ID Card.
- 6) Driving License (issued before the closing date for submission of application)
- 7) Relevant Certificates, if seeking any age relaxation.
- 8) Certificate by the Departmental (Govt. servant) candidates.
- 9) No Objection Certificate, in case already employed in Government.
- 10) Documents pertaining to claims change in name after matriculation on marriage or remarriage or divorce.
- 11) NCC Certificate-A, B or C, if applicable.
- 12) Documents related to experience.
- 13) Any other relevant documents.

19.2. Candidates have to bring two passport size recent colour photographs and one original valid Photo ID Proof while appearing for the Document Verification. Photo ID Proof can be:-

- 1) Aadhaar Card/ Printout of E-Aadhaar.
- 2) Voter ID Card.
- 3) PAN Card.
- 4) Passport.
- 5) Driving License.

- 6) Government School/ College ID Card
- 7) Employer ID (Govt./ PSU)
- 8) Unique Disability ID Card.
- 9) Any other Photo bearing ID card issued by Central/ State Govt.

20. **MODE OF SELECTION**

- 20.1. All candidates who register themselves in response to this advertisement by the closing date and time and whose applications are found to be in order and are provisionally accepted will be assigned Roll numbers and issued Admission Certificate (AC) for appearing in the Physical Measurement & Endurance Test.
- 20.2. Admission Certificates for examination will be issued online on the A&N Police website (<https://police.andaman.gov.in>) or <https://erecruitment.andaman.gov.in>. Candidates are advised to regularly visit the website of A&N Police Dept. (<https://police.andaman.gov.in>) for updates regarding the recruitment process.
- 20.3. For Police Posts only:- Physical Measurement & Endurance Test are mandatory but qualifying in nature.
- 20.4. Only those candidates who qualify in Physical Measurement & Endurance Test will be allowed to appear in Written Examination and/or Trade Test.
- 20.5. Trade Test/Typing Test/Computer Test will be conducted after Written Examination.
- 20.6. Minimum qualifying marks for Written Test/Trade Test/Typing Test/Computer Tests have already been mentioned under the respective heads.
- 20.7. On the basis of performance in Written Examination/Trade Test/Typing Test (including bonus marks in case of NCC certificate), the candidates will be shortlisted for appearing in the Medical Examination and Police Verification process.
- 20.8. **Preference for posts:** The candidates shall be required to indicate their preference of post(s)/force(s) for which they would like to be considered in the order of their preference. The details of various posts/forces with their respective codes are as follows:

Sl. No.	Posts	Code
1)	Sub-Inspector (Executive), Police	1
2)	Sub-Inspector (Station Officer), Police	2
3)	Radio Operator (ASI), Police	3
4)	Radio Technician (ASI), Police	4
5)	Cipher Operator (ASI), Police	5
6)	Senior Scientific Assistant, FSL	6
7)	Assistant Manager (Planning), PMB	7
8)	Scientific Assistant, FSL	8
9)	Inspector of Co-operative Societies, RCS	9
10)	Accountant, CPAO	10
11)	Extension Officer, RD, PRIs & ULBs	11
12)	Panchayat Secretary, RD, PRIs & ULBs	12
13)	Dealing Assistant (HC), Police	13
14)	Stenographer (OG), ANIIDCO	14

15)	<i>Receptionist, IP&T</i>	15
16)	<i>Sub-Inspector of Co-op. Societies, RCS</i>	16
17)	Junior Assistant, ANIIDCO	17
18)	<i>Follower Waterman Mali (Executive), Police</i>	18
19)	<i>Safaikaramchari (Executive), Police</i>	19
20)	<i>Follower Dhobi (Executive), Police</i>	20
21)	<i>Follower Cook (Executive), Police</i>	21
22)	<i>Follower Barber (Executive), Police</i>	22
23)	<i>Follower Carpenter (Executive), Police</i>	23
24)	<i>Follower Cook (FS), Police</i>	24
25)	<i>Safaikaramchari (FS), Police</i>	25

- 20.9. The option for post(s) based on the preference once exercised by the candidates will be treated as FINAL and IRREVERSIBLE. Subsequent request for change of Post by candidates shall not be entertained under any circumstances.
- 20.10. Candidates shall be considered for selection only to the posts which have been opted by them in their preference. If the candidate has not opted for a Post, he/she shall not be considered for selection to such post irrespective of his/her merit position. Therefore, candidates should exercise due diligence before giving their post-preferences.
- 20.11. Final selection and allocation of Post will be made on the basis of the performance of candidates in Written Examination/Trade Test/Typing Test (including bonus marks in case of NCC certificate) and the preference of Posts exercised by them.
- 20.12. Once the candidate has been allotted his/her first available preference, as per his/her merit, he/she will not be considered for any other post. Candidates are, therefore, advised to exercise preference of Posts very carefully.
- 20.13. The direct recruitment of Sub-Inspector (Executive) in A&N Police for the departmental candidates amongst Constable, Head Constable and Assistant Sub-Inspector of A&N Police will be made as per notified Recruitment Rule. Only those candidates will be treated as 'Departmental Candidates of A&N Police' who have indicated such status in their online Application Form. After the submission of online application form, no request for change of status to Departmental Candidate will be considered.
- 20.14. The candidates applying for the post of Sub-Inspector (Executive) under reservation of departmental quota will appear in the Written Examination only. The final result against departmental vacancies will be processed by A&N Police based on the performance of candidates in Written Examination after declaration of final result of the said examination.
- 20.15. ST, OBC, and EWS candidates, who are selected on their own merit without relaxed standards, will not be adjusted against the reserved share of vacancies. Such candidates will be accommodated against the unreserved vacancies in the post as per their position in the overall merit or vacancies earmarked for their category, whichever is advantageous to them. The reserved vacancies will be filled up separately from amongst the eligible ST, OBC, and EWS candidates.
- 20.16. ST, OBC, EWS, and PwD candidates who qualify on the basis of relaxed standards viz., age limit, experience or qualifications, permitted number of chances, extended zone of consideration, etc., irrespective of his merit position, is to be counted against reserved vacancies and not against un-reserved vacancies. Such candidates may also be recommended at the relaxed

standards to the extent of number of vacancies reserved for them, to make up for the deficiency in the reserved quota, irrespective of their rank in the order of merit. For PwD candidates, relaxation of 10 years in upper age limit will not be termed as relaxed standards.

- 20.17. A person with disability who is selected on his own merit can be appointed against an unreserved vacancy provided that the post is identified suitable for Persons with Disability of relevant category.
- 20.18. Success in the examination confers no right of appointment unless Government is satisfied after such enquiry as may be considered necessary that the candidate is suitable in all respects for appointment to the service/ post.
- 20.19. The candidates applying for the examination should ensure that they fulfil all the eligibility conditions for admission to the examination. Their admission at all stages of the examination will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If, on verification, at any time before or after the examination, it is found that they do not fulfil any of the eligibility conditions, their candidature for the examination will be cancelled.
- 20.20. Candidates, who are appointed on the basis of this examination, shall be on probation for a period of two years or period as prescribed in the RRs, and during the period of probation, the candidates would be required to undergo such training or pass such examinations as prescribed by the Controlling Authority. On successful completion of the period of probation, the candidates shall, if considered fit for permanent appointment, be confirmed to their post by the Controlling Authority.
- 20.21. If a candidate scoring more than cut-off marks in any stage of the examination is not qualified for the subsequent stage/final selection due to any reason, he/ she must represent to the A&N Police Dept./Appointing Authority within two months of the declaration of the result or two weeks prior to the conduct of next stage of the examination, whichever is earlier.
- 20.22. If a candidate is finally selected and does not receive any correspondence from the A&N Police Dept. or the Appointing Authority within a period of one year from the declaration of final result, he/ she must communicate immediately thereafter A&N Police Dept. or the Appointing Authority (in case of departments other than Police).

21. DECISION FINAL

The decision of the concerned department in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination(s), allotment of examination centre, selection and allotment of posts to selected candidates will be final and binding on the candidates and no enquiry/ correspondence will be entertained in this regard.

22. ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT

- 22.1. Candidates are cautioned that they should not furnish any particular that is false, tampered/fabricated and morphed photograph and they should not suppress any material information while filling up the application form. Candidature will be immediately cancelled in case any such unfair practice is found.
- 22.2. At the time of various examinations, if a candidate is (or has been) found guilty of: (i) Using unfair means during the examination or (ii) impersonating or procuring impersonation by any person or (iii) misbehaving in the examination hall or (iv) resorting to any irregular or improper means in connection with his/her candidature for selection or (v) obtaining support for his/her

candidature by any unfair means, such a candidate may, in addition to rendering himself/herself liable to criminal prosecution, will also be liable:

- 1) to be disqualified from the examination for which he/she is a candidate
- 2) to be debarred, either permanently or for a specified period, from any examination or recruitment conducted by A&N Police.

22.3. USE OF MOBILE PHONES, PAGERS, CALCULATORS OR ANY SUCH DEVICES:

- 1) Mobile phones, pagers or any other communication devices are not allowed inside the premises where the examination is being conducted. Any infringement of these instructions shall entail cancellation of candidature and disciplinary/criminal action including ban from future examinations.
- 2) Candidates are advised in their own interest not to bring any of the banned items including mobile phones/pagers to the venue of the examination, as arrangement for safekeeping cannot be assured.
- 3) Candidates are not permitted to use or have in possession of calculator in examination premises.

23. COURTS' JURISDICTION

Any dispute in regard to this recruitment will be subject to courts/ tribunals having jurisdiction over the A&N Administration only.

24. IMPORTANT INSTRUCTIONS TO CANDIDATES

- 24.1. BEFORE APPLYING, CANDIDATES ARE ADVISED TO GO THROUGH THE INSTRUCTIONS GIVEN IN THE NOTICE OF EXAMINATION VERY **CAREFULLY**. THE NOTICE OF EXAMINATION IS PRINTED BOTH IN ENGLISH AND HINDI. IN CASE OF ANY DISPUTE, THE ENGLISH VERSION WILL PREVAIL.
- 24.2. CANDIDATES IN THEIR OWN INTEREST SHOULD SUBMIT ONLINE APPLICATIONS MUCH BEFORE THE CLOSING DATE AND NOT WAIT TILL THE LAST DATE TO AVOID THE POSSIBILITY OF DISCONNECTION/ INABILITY OR FAILURE TO LOGIN TO THE A&N POLICE WEBSITE ON ACCOUNT OF HEAVY LOAD ON THE WEBSITE NEARER TO THE CLOSING DAY.
- 24.3. A&N Police will not undertake detailed scrutiny of applications for the eligibility and other aspects at the time of examination and, therefore, candidature will be accepted only provisionally. The candidates are advised to go through the requirements of educational qualification, age, physical and medical standards etc. and satisfy themselves that they are eligible for the post(s). The certificates/documents in support of their Educational Qualifications, Category, etc. shall be sought at the time of Document Verification. Candidates may also note that they would be required to submit their certificates/documents of EQs/category, etc. as and when sought by the A&N Police Department or the Appointing Authority. After scrutiny of the certificates/documents of EQs/category, etc., if any claim made in the application is not substantiated by certificates/documents, the candidature of candidate will be cancelled.
- 24.4. Candidates seeking reservation benefits for Persons with Disabilities (PwD) must ensure that they are entitled to such reservation as per eligibility. They should also be in possession of the certificates in the prescribed format issued by the competent authority/medical board in support of their claim at the time of Document Verification.
- 24.5. Candidates with Visual Disability of 40% (forty percent) and more only would be considered as **Visually Handicapped (VH)**.
- 24.6. Candidates seeking reservation benefits available for ST/OBC/EWS must ensure that they are entitled to such reservation as per eligibility prescribed in the Notice. They should also be in possession of the certificates in the prescribed format of GoI or A&N Administration in support of their claim.

- 24.7. When application is successfully submitted, it will be accepted 'Provisionally'. Candidate should take printout of the application form for their own records. Normally, printout of the online Application Form is not required to be submitted to the A&N Police Department.
- 24.8. The candidates must write their name, date of birth, father's name and mother's name strictly as given in the matriculation certificate otherwise their candidature may be cancelled at the time of Document Verification / any stage.
- 24.9. Applications with illegible/blurred Photograph/Signature will be rejected summarily.
- 24.10. Candidates must fill their correct and active e-mail addresses and mobile number in the online application as correspondence may be made by the A&N Police Department through e-mail/ SMS.
- 24.11. The applicant to be selected to serve in the A&N Police department should have a good character and antecedents. Hence, candidates should disclose their involvement in criminal or any other cases, if any, against him/her, while submitting the application form. Candidature of such candidates shall be decided by the Screening Committee prior to the issue of selection list in accordance with the instructions laid down in the SOP vide No.3430 dated 10.07.2019 and the decision of the Screening Committee regarding acceptance or rejection of candidature of such candidates shall be final. Till that time, the candidates shall be provisionally allowed to participate in recruitment process.
- 24.12. Candidates must carry two passport size recent colour photographs against white background and one original Photo ID Proof such as Aadhaar Card, Driving License, Voter Card, PAN Card, Identity Card issued by University/ College/ Government, Employer ID Card, ESM Discharge Book issued by Ministry of Defence, or any photo bearing ID card issued by Central/ State Government to the Examination Venue, failing which they will not be allowed to appear for the same. If Photo Identity Card does not have the Date of Birth then the candidate must carry an additional original certificate in proof of their Date of Birth.
- 24.13. In case of fake/fabricated application/registration by misusing any dignitaries name/ photo, such candidate will be held responsible for the same and liable for suitable legal action under cyber/IT Act.
- 24.14. If a candidate scoring more than cut-off marks at any stage of the examination is not qualified for the subsequent stage/final selection due to any reason, he/she must represent to A&N Police Department or the appointing authority within one month of the declaration of the result or one week prior to the conduct of next stage of the examination, whichever is earlier.
- 24.15. If a candidate is finally selected and does not receive any correspondence from the A&N Police Department or the Appointing Authority within a period of one year after declaration of result, he/she must communicate immediately thereafter.
- 24.16. Only one online application is allowed to be submitted by a candidate for the Examination during normal period for submission of online applications. Therefore, the candidates must exercise due diligence at the time of filling their online Application Forms. In case, more than one application of a candidate with different registration numbers is detected, all the applications will be rejected by the Commission and his candidature for the examination will be cancelled. If a candidate submits multiple applications and appears in the examination (at any stage) more than once, his candidature will be cancelled and he will be debarred from the examinations A&N Police Department.
- 24.17. Candidates must check that they have filled correct details in each field of the form. After submission of the online application form, no change/ correction/ modification will be allowed under any circumstances. Requests received in this regard in any form like Post, Fax, Email, by hand, etc. shall not be entertained by the A&N Police Department and will be summarily rejected.
- 24.18. In the online Application Form, candidates are required to upload the scanned colour passport size photograph against white background in JPEG format (20 KB to 50 KB). The photograph should not be more than three months old from the date of publication of the Notice of Examination. Image dimension of the photograph should be about 3.5 cm (width) x 4.5 cm

- (height). The photograph should be without cap and spectacles. If the proper photograph is not uploaded by a candidate, his/her candidature will be cancelled.
- 24.19. Candidates seeking age relaxation as Govt. Servant or Departmental Staff are directed to send their applications form along with all enclosures and No Objection Certificate & Service Certificate through proper channel from the Competent Authority/Department concerned otherwise the candidature of such candidates will be rejected by considering as an over-age candidate.
- 24.20. Candidates shall prepare for the Physical Endurance Test and participate at their own risk. A & N Police will not be liable for any damages in the event of any injury or any casualty suffered by a candidate during the Physical Endurance Test.
- 24.21. **Candidates failing at any stage during the process of recruitment will be eliminated at that stage itself.**
- 24.22. No TA or DA will be paid to the candidates for attending the selection process. The candidates will have to appear for the tests at their own cost.
- 24.23. **Any subsequent information or update or corrigendum in respect of this recruitment drive shall be published in local daily newspapers and on website of Andaman & Nicobar Police <https://police.andaman.gov.in>, as and when required.**
- 24.24. **Candidates who don't fulfill the eligibility criteria will not be allowed to take Physical Measurement & Endurance Test/Written Examination etc., even if admit card is issued inadvertently because of clerical mistake or oversight.**
- 24.25. **For status of your application and admit card please keep checking the website <https://police.andaman.gov.in> or <https://erecruitment.andaman.gov.in>.**
- 24.26. Candidates serving in Govt./Quasi Govt. offices, any other Public Sector undertakings are advised to submit 'No Objection Certificate & Service Certificate' from their employer at the time of joining the Department Concerned, failing which their candidature may not be considered.
- 24.27. Appointment of selected candidates is subject to successful completion of his/her original documents verification by the Selection/Verification Board, being declared medically fit as per the Medical Standard requirement mentioned above and clearance of Police Verification.
- 24.28. Candidates selected for the post of Stenographer(OG) and Junior Assistant in ANIIDCO Ltd. will be governed by the rules and Bye-Laws approved by the Board of Directors of ANIIDCO Ltd.
- 24.29. The candidates selected will have to serve any part of A&N Islands or outside of these Islands as desired by Appointing Authority.
- 24.30. If required the thumb impression of the candidates in digital format may also be captured at any stage for biometric verification of the genuineness of the candidates and in case any candidate is found to be not genuine, apart from taking legal action against him/her, his/her candidature will be cancelled. As such they are advised not to apply any external matter like Mehendi, Ink etc. on their hands.
- 24.31. In case of any query, candidates are advised to contact Recruitment Cell, Police Headquarters, Port Blair, A&N Islands on email id:- recruitment.phq@and.nic.in and on Phone (03192) – 230735 (timing 0930 Hrs. to 1700 Hrs.- working days only).
- 24.32. **Special attention is invited to the declaration at the end of the Application Form. Before agreeing to the declaration, the candidates must go through the Application details filled in and the contents of the declaration itself and agree to it only after satisfying themselves that the information furnished is correct. Any concealment/misrepresentation/mis-declaration shall lead to cancellation of candidature.**
-

No. DGP/RC/DR/2023/112/2181
पुलिस महानिदेशक का कार्यालय
OFFICE OF THE DIRECTOR GENERAL OF POLICE
अण्डमान तथा निकोबार द्वीपसमूह
Andaman and Nicobar Islands

पोर्ट ब्लेयर **Port Blair,**

दिनांक **dated 09th May, 2023**

Copy to:-

1. The Station Director, AIR, Port Blair with the request to broadcast the notice for three consecutive days.
2. The Employment Officer, Employment Exchange, Port Blair.
3. The Director, Doordarshan, Port Blair.
4. The News Editor, All India Radio, Port Blair.
5. The Chief Editor, Daily Telegram, Port Blair.
6. Member Secretary, SOVTECH, DBRAIT, Dolly Gunj with request to give access permissions to all CSC of A&N Islands, so to enable the candidates to submit Online Applications through nearest CSC.
7. Nodal Officer (Recruitment) - PMB, IP&T, RCS, PAO, RD/PRIs/ULBs, ANIIDCO Ltd. with request to upload on their official website for wide publicity.
8. All SHOs of Police Stations/STOs of Fire Stations/SOs PR Stations including Signal Centre for wide publicity.
9. Notice Board, PHQ, Police Line, PCR, Fire Headquarter, Signal Centre (PR) & IRBn (HQ) Pout Mout.
10. I/C Computer Cell to upload in the A & N Administration, & Police Website and also upload in the National Career Service (NCS) Portal of Ministry of Labour & Employment in compliance to OM No. 39020/09/2016-Estt.(B) dated 2nd November, 2016 of DOPT.

Copy for information to:-

1. PS to Hon'ble Lt. Governor, A&N Islands.
2. PS to CS, A&N Administration, A&N Islands.
3. The Director (IP&T), A&N Admn., Port Blair, with the request to publish the notice in the "Daily Telegram".
4. SO to DGP
5. SO to ADGP(HQ)
6. All DIGsP
7. All SSP/SsP including Commandant IRBn
8. All ASsP/Dy.SsP/SDPOs including ACs (IRBn)

-sd-

Dy. Inspector General of Police (Recruitment),
Police Head Quarters, Port Blair,
Andaman & Nicobar Islands.

- Hindi version will follows -

ONLINE SOFTWARE – FIELDS (See steps for filling online Application)**PERSONAL DETAILS:-**

1. Name of the Applicant*
2. Father's Name*
3. Mother's Name*
4. Date of Birth*
5. Age as on 30/05/2023 (closing date)
6. Gender* (Male, Female and Transgender)
7. Category (UR/ST/OBC/EWS)*
8. Whether applied against Departmental quota (Yes or No):- if yes, Date of Appointment (for this benefit requires 5 years of continuous service and presently in-service in the Police dept.)
9. Seeking Age relaxation as Govt. servant (Yes or No):- if yes, Date of Appointment (for this benefit requires 3 years of continuous service and presently in-service in the Police dept.)
10. Whether belong to PwD*
11. Category (PwD)
12. Nationality*
13. Aadhaar Number*
14. Mobile Number*
15. Email ID*
16. Marital Status*
17. State*
18. District*
19. Permanent Address*
20. Address for Communication*
21. Are you a resident of A&N Islands*

22. Are you seeking relaxation of age in terms of A&N Admin's circular dated 06/06/2001 and dated 19/09/2011? [Age relaxation to DRMs and Contract Employees, including those appointed as SSCT vide A&N Admin's circular No. 45/1998-PW dated 19/09/2011 and even no. dated 06/06/2001].

23. Are you working/worked on contract basis in ANIIDCO Ltd? (for seeking age relaxation to post of ANIIDCO Ltd.) (Yes/No)

24. Applied for the various posts in previous recruitment notices vide No. DGP/RC/SI(FS)-RO-CO-RT/2016/3820 dated 23/07/2016 [SI(STO), RO, CO, & RT], and No. DGP/RC/DR/2018/48/6938 dated 04/12/2018 [F/Waterman Mali(Exe), F/Sweeper(Exe), F/Dhobi(Exe), F/Barber(Exe)] - Seeking age relaxation w.r.t A&N Admin's Circular No. 45/96-PW dated 06/06/2001.

25. **Centre for Physical Measurement & Endurance Test:-**
 - 1) Port Blair [Netaji Stadium or IRBn (HQ), Port Mout]
 - 2) Mayabunder (Netaji Stadium, Mayabunder)
 - 3) Carnicobar (BJR Stadium, Carnicobar)
 - 4) Nancowry (Indira Park, Nancowry)
 - 5) Campbell Bay (Mini Stadium, Campbell Bay)

26. Centre for Written Examination:-

1) Port Blair	6) Diglipur
2) Ferrar Gunj	7) Carnicobar
3) Hut Bay	8) Nancowry (Kamorta)
4) Rangat	9) Campbell Bay
5) Mayabunder	

27. Crime Related Information (if any):-

- 1) Have you ever been kept under detention? Yes/No
- 2) Have you ever been arrested? Yes/No
- 3) Have you ever been prosecuted? Yes/No
(i.e. has a charge sheet in a criminal case been filed against you in any court of law)
- 4) Is any criminal case pending against him in any Court of Law at the time of filling up this application form? Yes/No
- 5) Have you ever been convicted by a court of law for any Offence? Yes/No
- 6) Whether discharged/expelled/withdrawn from any training/institution under the Government or otherwise? Yes/No
- 7) Have you ever been rusticated by any University or any other education authority/institution? Yes/No
- 8) Have you ever been debarred / disqualified by any Public Service Commission/Staff Selection Commission for any of its examination/selection? Yes/No

If the answer to any of the above mentioned question is YES give full particulars of the case/arrest/detention/fine/conviction/sentence/punishment etc., and/or the nature of the case pending in the court/university/educational authority etc., at the time of filling up this form.

POST SELECTION (IN ORDER OF PREFERENCE):-

1. Post Selection

Sl. No.	Posts	Code
1)	Sub-Inspector (Executive), Police	1
2)	Sub-Inspector (Station Officer), Police	2
3)	Radio Operator (ASI), Police	3
4)	Radio Technician (ASI), Police	4
5)	Cipher Operator (ASI), Police	5
6)	Senior Scientific Assistant, FSL	6
7)	Assistant Manager (Planning), PMB	7
8)	Scientific Assistant, FSL	8
9)	Inspector of Co-operative Societies, RCS	9
10)	Accountant, CPAO	10
11)	Extension Officer, RD, PRIs & ULBs	11
12)	Panchayat Secretary, RD, PRIs & ULBs	12
13)	Dealing Assistant (HC), Police	13
14)	Stenographer (OG), ANIIDCO	14
15)	Receptionist, IP&T	15
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22)	Follower Barber (Executive), Police	22
23)	Follower Carpenter (Executive), Police	23
24)	Follower Cook (FS), Police	24
25)	Safaikaramchari (FS), Police	25

EDUCATIONAL QUALIFICATIONS:-

1. Educational / Technical Qualifications
2. Driving Licences
3. NCC Certificate (if any) (A,B, & C) etc.

EXPERIENCE:-

Furnish experience as mentioned in the Recruitment Rule(s) for the post(s).

UPLOAD DOCUMENTS/PHOTOS/SIGNATURE:-

1. Documents related to educational qualification
2. Document related to Age/DOB
3. Documents related to Categories (ST/OBC/EWS)
4. Documents related to Experience
5. Documents related to Age Relaxation (DRM candidates)
6. Documents related to PwD
7. Document related to driving license
8. Recent Passport size photo (against white background)
9. Signature of the candidate (signed in blue ink)

DECLARATION (TO BE ACCEPTED BY THE CANDIDATES)

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge, information and belief. I understand that in the event of my information being found false or incorrect or ineligibility being detected at any stage i.e., before or after the examination / appointment, my candidature / appointment is liable to be cancelled. I am aware that if I contravene this declaration, my candidature will be rejected summarily by the Appoint Authority.

I have read the provision in the Notice of the A&N Police department carefully and I hereby strictly undertake to abide by them.

I further declare that, I fulfill all the condition of eligibility regarding age limits, educational, and other qualification etc., prescribed for appointment to the post.

PREVIEW OF APPLICATION:-

Application shall be previewed by the applicant prior to its confirmation. If required, candidate shall move back for editing their filled data. If preview form is correct then accept it and submit the form.

FINAL SUBMISSION:-

Registration No. sent through SMS to candidate's mobile No.

ACKNOWLEDGMENT OF ONLINE APPLICATION ALONG WITH ONLINE REGISTRATION NO. :-

Acknowledgement copy of successful submission of Online Application form will appear. Candidate should take a printout of this acknowledgement and to be produced at the time of document verification.

Specimen of Photographs
Acceptable Photograph



Samples of photographs which are not acceptable

Extra Colour



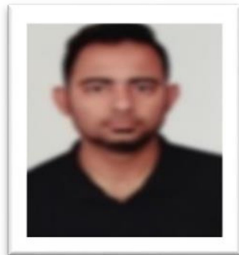
Too close



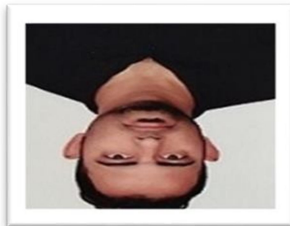
With hat/cap



Blur Photographs



Inverted



Too dark



With goggles



Facing Sideways



Too Small



With spectacles

