Bhakra Beas Management Board
Madhya Marg, Sector 19-B, Chandigarh–160019

Last date for receipt of application: 21.09.2026 **Advertisement No. 02 of 2026**

Online applications are invited alongwith relevant documents (educational qualification & experience) from the eligible Indian Citizens for recruitment to the following temporary post of **Hindi Translator.** The number of posts may vary to any extent depending upon exigency, either way (increase or decrease) including complete withdrawal. Departmental candidates while sending the copy of online application form alongwith relevant documents through proper channel should invariably mention on top of envelop the words – **Advt. No., Name and category of the post applied for:-**

Sr. No.	Title of Post	Total No. of Posts	Category				Pay Scale (Rs.)	Age as on 01.07.2026 UR Category
			UR	OBC	EWS	ST		
1	2	3	4				5	6
1	Hindi Translator	9*	3	4	1	1	Level-6: 35400-112400 (in terms of 7th CPC)	Between 18 years to 37 years.

* For Horizontal Reservation, candidates belonging to Persons with Disability (PwD) reserved Category (B): Deaf and Hard of Hearing and Category (C): Locomotor Disability (including Cerebral Palsy, Leprosy Cured, Dwarfism, Acid Attack Victims and Muscular Dystrophy) shall be considered on an equal -priority basis, and selection shall be made strictly on the basis of merit among above PwD categories. 01 seat is reserved for PwD among the total 9 seats.

The essential minimum educational / other qualifications and essential minimum experience are as under:-

1	Hindi Translator	M.A. in English and Honour's in Hindi or M.A. in Hindi and Honour's in English or Law Graduate and Hindi Honour's or M.A. in Hindi and Honour's or M.A. in any subject and M.A. in Hindi or Honour's in Hindi or M.A. in Hindi or B.A./ B.Sc. & Honour's in Hindi. ***AND*** Experience in any government or semi government or any reputed daily Newspapers for working as Translator for atleast 3 years. The candidate with knowledge of proof reading and inclination for literary work will be given preference.

Note: The prospective candidate shall upload requisite educational as well as experience certificate alongwith the application form.

1. **IMPORTANT DATES:**

Opening Date for On-Line Registration of Applications	**31.08.2026 (11:00 AM onwards)**
Last date for submission of application form and Editing / any correction in application form	**21.09.2026 upto 11:59 PM**
Last date for depositing application fee (2 days)	**23.09.2026 upto 11:59 PM**

Important Note:

i) DETAILED INSTRUCTIONS MAY BE REFERRED AT THE TIME OF MAKING ON-LINE APPLICATION GIVEN ON THE ONLINE WEB-LINK. **PLEASE REMEMBER YOUR LOGIN ID & PASSWORD FOR FUTURE CORRESPONDENCE/ REFERENCE**.

ii) For any clarification(s) regarding the Online filling of the application form, the candidate can write e-mail at bbmbrectt@gmail.com

iii) APPLICANTS IN THEIR OWN INTEREST ARE ADVISED, NOT TO WAIT TILL THE LAST DATE & TIME AND REGISTER THEIR APPLICATION WELL WITHIN THE TIME. BBMB SHALL NOT BE HELD RESPONSIBLE, IF THE APPLICANTS ARE NOT ABLE TO SUBMIT THEIR APPLICATION DUE TO LAST MINUTE RUSH ON SERVER.

2. **ONLINE APPLICATION FEES**

Each applicant should pay a non-refundable application fees of Rs. 1,000/- (for Un-reserved/OBC/EWS Category), Rs. 500/- (for Scheduled Tribes) online**.**

a) **INSTRUCTIONS FOR DEPARTMENTAL EMPLOYEES**

I. Departmental Employees are also eligible to apply if they possess the requisite qualification as mentioned above on the closing date of application. Serving Government employees must send copy of their on-line application form alongwith educational qualification & experience certificates through proper channel before closing date specified below.

II. Copy of on-line Application form alongwith documents must reach in the office of undersigned on or before **21.09.2026** upto 1600 hours. This office will not be responsible for any postal delay. Applications received late will not be considered.

III. The applicant should send copy of his/her On-line application form through Registered/Speed Post/Courier***/By Hand*** *in the office of* ***Member Secretary/Centralized Staff Selection Committee, BBMB, Plot No.6B, Madhya Marg, Sector-19B, Chandigarh-160019*** and clearly specify the post applied for and his/her mailing address on the envelope.

b) **GENERAL TERMS AND CONDITIONS:-**

I. The applicant who is in service will have to produce **No Objection Certificate** at the time of Written Test from his/her Head of Institution/employer otherwise he/she will not be allowed to appear in Written Test.

II. Incomplete application form is liable to be rejected and will not be processed.

III. The applications received after the closing date will not be considered.

IV. The benefit of reservation, including the benefit of relaxation in upper age limit in respect of applicants belonging to reserved category, will be as per Central Govt. instructions issued from time to time.

c) **SPECIAL INSTRUCTIONS**

I. The prescribed essential qualifications are minimum and mere possession of the same does not entitle an applicant to be called for Written Test. The applicant must possess the minimum Prescribed Qualification as well as experience on the Closing Date for receipt of applications. If the number of applications received in response to this advertisement is large and it is not convenient or possible for the Centralized Staff Selection Committee to call all the candidates for Written Test, the Centralized Staff Selection Committee may restrict the number of candidates for Written Test to a reasonable limit on the basis of qualifications and experience higher than the minimum prescribed in the advertisement or by holding a screening test or by any other method devised by the Centralized Staff Selection Committee, whose decision in the matter shall be final.

II. The decision of the Centralized Staff Selection Committee in all matters relating to eligibility, acceptance or rejection of application, mode of selection, etc. will be final and binding on the applicants and no enquiry or correspondence/ communication oral or written shall be entertained in this behalf.

III. The waiting list of a post shall be prepared for 50% of the advertised vacancies and shall be valid for a period of 1 year. If some of the vacancies remains unfilled even after operating of waiting list (restricted to 50% of advertised vacancies), during the validity period of waiting list, then these vacancies shall be filled in order of merit from the merit list beyond the waiting list.

IV. The selected candidates are liable to be posted anywhere within the jurisdiction of BBMB.

V. Canvassing in any form will disqualify the candidate.

d) **GENERAL INSTRUCTIONS**

I. An applicant whether belongs to UR category or reserved categories can submit only one application for a post on or before **21.09.2026 up to 23:59 hours**.

II. The applicant shall fill in all the columns of the form and write N/A in case any column is not applicable.

3. **Relaxation in Age**

i) The applicant must fulfill the age requirement as on **01.07.2026**. The upper age is relaxable (a) by 5 years for ST applicants & up to 3 years for OBC applicants (b) up to 5 years for persons already in the employment of Central/State Government or their Undertakings/ Autonomous Bodies/Boards/ Corporations.

Age relaxation for PwD

ii) Age relaxation of 10 years in upper age limit for UR / EWS Category, ST (10+ 5 years for ST) & OBC (10 + 3 years for OBC) shall be allowed to persons suffering from (b) hearing impairment and (c) locomotor disability or cerebral palsy in case of direct recruitment to all civil posts/ services under the Central Govt. identified suitable to be held by persons with such disabilities, subject to the condition that maximum age of the applicant on the crucial date shall not exceed 56 years. Relaxation of age limit would be permissible to such persons who have a minimum of 40% disability.

4. **Reservation of posts**

In the case of reserved category applicants, the benefit of age relaxation and fee concession (wherever applicable) will be available only to the applicants possessing the reservation certificate issued by the Competent Authority including those as notified by the Central/State Government from time to time.

5. **SCHEME OF TEST & PREPARATION OF RESULT/MERIT**:

i) The written test shall consist of 100 Marks with 90 minutes duration on the following topics: -

English Grammer, Hindi Grammer, General Awareness, Computer Proficiency, Translation from Hindi to English & English to Hindi and Word Meaning (English to Hindi & Hindi to English)

ii) The question paper (MCQ) is to be attempted on OMR based Answer sheet. Each question will carry 1 mark. There will be no negative marking.

iii) Pass marks will be 40% for UR/EWS Category and 35% for Scheduled Tribe/OBC Category. If suitable candidates are not found on the basis of marks obtained in the written examination, the committee may lower the percentage of qualifying marks of each category.

iv) Category-wise Provisional Merit List will be prepared on the basis of marks obtained in the written examination.

v) Five times the number of vacancies in each category will be called for Original Document verification, before preparing final merit list.

vi) In the event of a tie in the merit list, preference will be given to the candidate who is older in age, determined by their date of birth. If two or more candidates have the same date of birth, final merit order will be determined based on their marks obtained in the Post Graduation.

6. **NOTES**

i) No TA/DA or any other expenses will be paid for appearing in the test(s).

ii) The selected candidates will be appointed on regular basis on probation period of 3 years on initial of the pay scale as per Punjab C.S.R / as notified by the BBMB or DC Rate as applicable whichever is higher. They shall be governed by the Terms & Conditions mentioned in the appointment letter.

iii) An application form will summarily be rejected in the following events and no correspondence in this regard shall be entertained:-

a) If the application is unsigned/without photograph/without requisite documents or incomplete in any respect.

b) If the application is received after the closing date.

c) If the prescribed fees not paid in time or paid less.

Sd/-
Member Secretary
Centralized Staff Selection Committee
BBMB Secretariat, Madhya Marg, Sector-19-B,
Chandigarh-160019

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