



# हिंदुस्तान साल्ट्स लिमिटेड/ Hindustan Salts Limited

भारत सरकार का उद्यम / A Government of India Enterprise

CIN: U14220RJ1958GOI001049

सहायक कंपनी -सांभर साल्ट्स लिमिटेड /Subsidiary- Sambhar Salts Limited

CIN: U14220RJ1964GOI001188

Registered Office: जी-229 सीतापुरा औद्योगिक क्षेत्र/ G-229 Sitapura Industrial Area,

जयपुर/ Jaipur, राजस्थान/Rajasthan, Pin-302022

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Website: [www.indiansalt.com](http://www.indiansalt.com)

E-mail: [information@indiansalt.com](mailto:information@indiansalt.com)

## Advertisement For Engagement On Fixed Term Contract Basis

Advertisement No. 01/2025

Applications are invited for recruitment on fixed term contractual basis for the following posts and eligible candidates may submit the applications in the prescribed format.

### 1. POST, GRADE, NUMBER OF VACANCY, EDUCATIONAL QUALIFICATION & EXPERIENCE REQUIREMENTS:

S. No.	Post Name	CTC PM (Rs)	Minimum Educational Qualification & Experience	Length & Area of Relevant Post Qlf. Work Exp. in Years	Age upto	No. of Vacancies	Place of Posting/ Location
1	Commercial Officer	Rs 52,000/-	B Tech; Or Graduation with MBA / Post Graduation Diploma (2 years) in Material Or Operational or Finance Management; Or Graduation with CA / ICWA/ CFA /LLB; Or B.Com with Post Graduation Diploma (1 year) in Material Management;	05 Years	45 Years	2	CO, Jaipur/ SSL, Sambhar
2	Medical Officer	Rs 40,000/-	<b>Desirable:</b> • M.B.B.S. <b>Preference:</b> Candidate with institutional experience will be preferred	03 Years	45 Years	1	SSL, Sambhar

Note:

- All qualifications should have been acquired from Indian Universities/Institutes recognized by AICTE or UGC.
- Candidates who possess the notified eligibility criteria are only eligible to apply.

### 2. CRUCIAL DATE:

Age & Post qualification Experience will be considered as on date of Advertisement in the Company website.

### 3. PERIOD OF INITIAL ENGAGEMENT:

The appointment will be purely on contractual basis initially for One year and depending on the performance, it may be extended for another one year as per the requirement of the Company.

### 4. PLACE OF POSTING:

Selected candidates will be posted at HSL/SSL, Corporate Office, Jaipur and its Subsidiary Company Sambhar Salts Limited, Sambhar Lake, Rajasthan.

### 5. METHOD OF SELECTION:

- For the Contractual Position selection will be based on Personal Interview.
- The final selection of candidates shall be in the order of merit based on the marks scored by the candidates in the Personal Interview, subject to scoring the minimum qualifying marks prescribed.
- In case of higher response if any, management reserves the right to conduct Screening Test.

### 6. MEDICAL FITNESS:

The final selected candidate(s) being appointed for the post is required to undergo Medical examination by registered Medical Officer and produce Medical Certificate before joining the post for which he/she offered position.

**Sole Producer- 'Organic Alkaline Salt'**

## 7. GENERAL CONDITIONS:

- i) Only Indian Nationals are eligible to apply.
- ii) Age & Post Qualification experience will be considered as on date of advertisement i.e., 17.01.2025.
- iii) All qualifications should have been acquired from Indian Universities/Institutes recognized by AICTE or UGC or any other appropriate statutory authority in India.
- iv) The candidate applying for the Position of Medical Officer should have satisfactorily completed Rotating Internship..
- v) Similarly, the Candidate applying for the Position of Commercial Officer should have proven track record of managing Contract and Procurement related works and will be responsible to carry out the day to day purchase/tendering issues of HSL and SSL. The candidate to be engaged shall be technically sound knowledge in all types of procurement and purchasing, supply chain management, Vendor Management, Negotiation and Contract Management, Inventory Management and knowledge in preparing Cost Control and Budgeting will add value for this work.
- vi) Depending on the response and requirement, HSL & SSL Management reserves the right to raise / relax the eligibility conditions.
- vii) HSL & SSL Management reserves the right not to fill up the post notified at its discretion and vacancy may also be increased / decreased depending upon organizational requirements.
- viii) Applicants are informed that mere called & appeared for the Personal Interview shall not give them any right for selection.
- ix) Applicants called for the Personal Interview are not eligible for any travelling expenses.
- x) Applicants are required to submit duly Self certified testimonials. They should produce the original documents, in support of their meeting eligibility conditions during the Interview, failing which such candidates will not be permitted to appear for the interview.
- xi) Applicants who have any pending complaints, Grievance (of any nature) or/ and litigations in any court of law in India or quasi judiciary body, etc. filed against the company are debarred from applying to the advertised posts.
- xii) Applicants already removed / terminated / deserted their employment from HSL & SSL will not be considered.
- xiii) HSL & SSL Management reserves the right to cancel/ restrict/enlarge/ modify /reopen /alter the selection process, if the need so arises, without issuing any further notice or assigning any reason thereof.
- xiv) Canvassing in any form will be a disqualification.
- xv) Legal jurisdiction will be Jaipur only.
- xvi) Candidature of a registered applicant is liable to be rejected at any stage of selection process/ terminated/ cancelled after selection, on or after joining if;
  - a. any information / documents submitted by the candidate is found to be false or
  - b. suppressed relevant information or
  - c. if not found to be in conformity with eligibility criteria mentioned in the advertisement.

## 8. HOW TO APPLY:

- i) Candidates should apply only through online mode in HSL & SSL website [www.indiansalt.com](http://www.indiansalt.com)
- ii) Before registering/applying online, the candidates should ensure that they have mobile number and valid & active personal email ID and keep them active for the entire duration of selection as HSL & SSL will send all selection related communications only through email till the selection process is completed.
- iii) Candidates have to upload required scanned copies of documents / certificates in prescribed format to establish their eligibility, failing which the application is liable for rejection.
- iv) Candidates applying for more than one post should apply and submit separate Registration-cum-Application Form alongwith the requisite enclosures for each post(s).
- v) Candidates should submit single application only for any post. In case of multiple applications / registrations for any post, the last registered application shall only be considered.
- vi) Candidates should ensure that they have uploaded the required documents before submitting applications, for their benefit, after uploading a document, "View Document" option will be provided in the on-line portal to check.
- vii) It is mandatory that eligible candidates should go through the full text of the advertisement and agree to all the conditions given while applying for the post.
- viii) After uploading required documents / certificates candidates should submit their application through ONLINE, candidates should take a print out of registration cum application form and produce it along with self-attested copies of certificates / documents, at the time of Document / Certificate verification.
- ix) Scrutiny of applications for short listing of candidates for Selection will be solely based on documents / certificates uploaded by the candidates at the time of registration / submission of application through ONLINE.
- x) No manual /paper applications will be entertained and candidates are advised not to send any hard copy to this Office.
- xi) The Online application portal for registration will be active from 10:00 hours on 17/01/2025 to 23:59:59 hours on 31/01/2025.

9. **IMPORTANT GUIDELINES FOR UPLOADING DOCUMENTS:** The applicants may submit the online application with requisite educational, experience and other requisite certificates in .pdf format upto the file size of 5 MB from 17.01.2025. All the requisite documents to be uploaded by the candidate(s) required to clearly establish their eligibility. Failure on the part of candidates to upload all required documents to clearly establish their eligibility along with the online application would lead to rejection of their candidature. The Last date of submission application online is 31.01.2025 upto 23:59:59 hours.
10. Information regarding Selection Schedule will be communicated to the shortlisted candidates through HSL & SSL website/besides e-mail to their registered e-mail address/message through SMS to their Registered Mobile Number. The Call Letter for Interview will be uploaded in HSL & SSL website and the same need to be downloaded and printed by the candidate concerned.  
**Important:** Please note that email communications from our end may be sent through the NIC email system, which may occasionally be filtered into the Spam folder. Candidates are advised to regularly check their Spam folder, in addition to their Inbox, to ensure they receive all relevant updates and communications regarding their application.
11. **HSL & SSL DECISION IS FINAL:**  
The decision of Chairman and Managing Director of HSL/SSL in all matters relating to eligibility, acceptance or rejection of applications, penalty for false information, mode of selection and interviews and posting of selected candidates will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard.
12. **IMPORTANT DATES:** Opening date for submission of Online Application 17.01.2025 (10:00 Hours) and the Last date of submission of Online application is 31.01.2025 upto 23:59:59 Hours.

**By Order**

**SD/-**

**General Manager (P&A)**