<u>OFFICE OF THE DEAN OUTREACH</u>

Notification.1 for Engagement of Apprentices / Interns for the year 2024-25

Islamic university of Science and Technology, Awantipora invites online applications from eligible graduates in Engineering & Technology / General streams who have completed their qualifying degree within two years up to the last date of this advertisement notice (2022, 2023) from various recognized Universities / institutions within India as Apprentices for undergoing one-year apprenticeship training programme under the Apprentices (Amendment) Act 1973.

Positions:

Technical Apprentice / Intern	Administrative Apprentice / Intern	Total
19	**87**	**106**

Category 1 (Technical Apprentice)

S no	Discipline	Eligibility
1	Electronics and Communication Engineering	
2	Computer Science Engineering	
3	Electrical Engineering	
4	Civil Engineering	
5	Engineering Wing (Civil)	B-Tech in the relevant field.
6	Mechanical Engineering	
7	Architecture Dept.	
8	Food Technology	
09	Directorate of Information Technology and Support Services (DIT&SS)	B-Tech in Computer Science & Engineering **(OR)** B-Tech in Information Technology
10	Design & Innovation Centre DIC	B-Tech in any discipline
11	Library	B.Lib / M.Lib

Category 2 (Administrative Apprentice)

S no	Discipline	Eligibility
1	All the Administrative Offices / Departments/ Day Care Centre etc.	B. A / B.Sc. / B. Com/ BBA/ BCA/ B.Sc. I.T **(Any Graduate other than B-Tech)** **(OR)** M. A / M.Sc. / M. Com/ MBA/MCA/M.Sc. I.T

Note:

The qualifying degree shall be considered as Bachelor's degree in case of such candidates who have only Bachelor's degree and Master's degree shall be considered as qualifying degree in case of such candidates who have both Bachelors and Master's degree.

For students who have already enrolled in the National Web portal and having login details.	For students who have not enrolled in the National Web portal and does not have login details

a) Go to:https://nats.education.gov.in
b) Click student login
c) Type **PULWAMA** in the field **(District to Which Institute Belongs)**
d) Chose Institute name
   Type **"Islamic University of Science and Technology, Awantipora, Pulwama, Kashmir"**
 	
e) Fill all the field mentioned in the application form and then click on the final submit.
f) Take a print out of the application form
	Step (a)
	a. Go to https://nats.education.gov.in
	b. Click student register
	c. Complete the application form
	d. A unique enrollment number for each student will be generated.
	
	STEP (b):
	e. Student Login
	f. Click student login
	g. Type **PULWAMA** in the field **(District to Which Institute Belongs)**
	h. Chose Institute name
	   Type **"Islamic University of Science and Technology, Awantipora, Pulwama, Kashmir"**
	i. Fill all the field mentioned in the application form and then click on the final submit.
	j. Take a print out of the application form

Step 2
Registration on the University Portal

After successful registration on the NATS portal, candidates are advised to click on the given link at **https://recruitment.iust.ac.in/** for the registration process on the University portal. After completing both the registration process, candidates are advised to take a printout of the application form and submit the same in the office of the **Dean Outreach** along with the application form of NATS and fee receipt of Rs 200/- (Non-refundable) which they can pay on-line through the link mentioned above, including all the relevant documents (Xerox copies) which includes: *Marks Card of the qualifying degree, Date of Birth Certificate, domicile Certificate, Adhaar Card, Fee Receipt and bank passbook).*
(Submission of hard copies of both (NATS and University application forms along with the fee receipt of Rs 200/- (Non-refundable) is mandatory without which the Online Application submitted by the candidate shall not be considered).

GENERAL INSTRUCTIONS:

1. **Important Dates:**

Technical / Administrative Apprentice

a)	Starting date of Registration on University portal of online application:	**20/04/2024**
b)	Last Date of submission of online applications on the portal of **(University)**	**30/04/2024**
c)	Last Date of submission of online applications **on NATS PORTAL:**	**30/04/2024**
d)	Last Date of submission of hard copies of the downloaded application of NATS and University)	**02/05/2024**

2. **Shortlisting / Selection Process:**
   a) The shortlisting of the candidate shall be done on the basis of the merit in their qualifying degree wherever required.
   b) The selection process of the Technical and the Administrative Apprentices / Interns will be based on the merit of their qualifying degree and the Interview in the ratio of 85: 15 (merit of qualifying degree / Interview performance)
   c) Preference will be given to the applicant who will be having a computer knowledge like (MS-office etc.).
   d) The selection will be done in a **phased manner** (**as per the requirement**).

3. **Stipend:**

S.No	Nature of the Apprentice / Intern	Stipend
01	**Technical Intern**	A stipend of Rs 12,000/month shall be paid to the Technical intern. **Breakup :(** Rs 4500 from National Apprenticeship Training Scheme through DBT) (Rs 7500 from Islamic University of Science & Technology)
02	**Administrative Intern**	A stipend of Rs 10,000/month shall be paid to the Administrative intern **Breakup :(** Rs 4500 from National Apprenticeship Training Scheme through DBT) (Rs 5500 from Islamic University of Science & Technology)

Important points to note:
1. *The Bank account should be seeded with the respective Adhaar card.*
2. *The mobile number should be linked with the Adhaar card.*
3. *There should be no disparity in name between Adhaar card and the bank details, mentioned in the passbook.*
4. *The University reserves the right to increase/ decrease the number of Apprentice positions advertised here- in above, without assigning any reason thereof.*
5. *All the relevant information / updates shall be uploaded on the University website at www.iust.ac.in.*
6. *The Candidates who have completed their Apprenticeship / Internship Training Programme are not eligible to apply again.*

Sd/
Assistant Registrar
(Outreach)

No: IUST/DOR/Advertisement notice apprentices/24/95
Dated: 19th of April 2024