

No.I-17018/Estt-I/652/NDRF/2021/ 109/  
भारत सरकार, गृह मंत्रालय  
Govt. of India, Ministry of Home Affairs  
महानिदेशलय  
Directorate General  
राष्ट्रीय आपदा मोचन बल  
National Disaster Response Force

6<sup>th</sup> Floor, NDCC Building-II  
Jai Singh Road  
New Delhi - 110001

Dated, 16 April '2024

To

All Ministries of the Government of India.  
The Chief Secretaries to the Governments of all States/UTs.  
The DGs/Directors : IB, NCB, NSG, RPF, CBI, DCPW, NCRB.  
The Cabinet Secretariat, New Delhi  
The DGs of CAPFs  
The DGs/IGs of the States/UTs.

Subject: **Deputation – Inviting nominations for various posts at NDRF Academy, Nagpur**

Sir/Madam,

The nominations are invited for the following posts on deputation basis (period upto seven years) at NDRF Academy, Temple Road, opposite Labour Court, Civil Lines, Nagpur (Maharashtra) – 440001. It is also requested that the same may also be circulated among Departments/Institutions/Offices under your charge and also for hosting the same on the website for wider publicity among the officers/officials concerned please :-

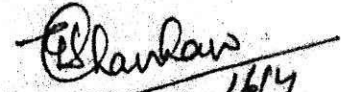
S/N	Name of Post	Pay level	Group	Method of Rectt.	Number of vacancy
1.	Hindi Officer	7	B (Gazetted)	Deputation	01
2.	Administrative Officer	7	B (Gazetted)	Deputation	01
3.	Hostel Warden-com-PT / Sports Instructor	6	B	Deputation	01
4.	Demonstrator	4	C	Deputation	01
5.	Sub-Instructor (Relief Operations)	6	C	Deputation	01
6.	Sub-Instructor (General)	6	C	Deputation	01

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7.	Lower Division Clerk	2	C	Deputation	04
8.	Driver Mechanic (Ordinary Grade)	2	C	Deputation	01
9.	Multi Tasking Staff	1	C	Deputation	03

2. The eligibility criteria / relevant recruitment rules are available on the NDRF website : <http://www.ndrf.gov.in> under the tab 'Job Opportunity'. Head of Department (HOD) may forward nominations of eligible and willing officers/officials along with their bio-data and attested copy of supporting documents towards eligibility for the posts to DIG(Estt), HQ NDRF, 6<sup>th</sup> Floor, NDCC-II Building, Jai Singh Road, New Delhi – 110001 within 60 days from the date of this circular. Direct applications/ willingness for deputation will not be entertained please.

Yours faithfully,

  
(G. S. Chauhan)  
Dy. Inspector General (Estt)

Copy for information to :-

1. The AS(DM), MHA (DM Division), 3<sup>rd</sup> floor, NDCC-II Building, Jai Singh Road, New Delhi.

**Internal**

1. IT Dte. HQ NDRF : Along with copies of eligibility criteria/relevant recruitment rules of above posts of NDRF Academy for uploading the same on NDRF website – <http://www.ndrf.gov.in> under the tab "Job Opportunity" at the earliest please.
2. The Director, NDRF Academy, Nagpur : for information w.r.t. your letter No.Estt/2202/NDRFA/2024/913 dated 02.04.2024.
3. Commandant (Adm), NDRF Academy, Nagpur : for information.