

NOTICE

SARASKANA BLF OFFICE, SARASKANA BLOCK

Letter No. 69..... Date. 21/03/2023

Block Level Federation Saraskana Block, At - Block Rajib Gandhi Seva Kendra, Po - Saraskana, Dist.- Mayurbhanj invites application/s from candidates for the following positions of Community Support Staff for Bagbuda, Jalda, Jharpokharla, Pokharidha & Bhursani GPLF of Saraskana Block.

Community Support Staff	CLF/VILLAGE & GPLF/GP	No. of Vacancy	Minimum Educational Qualification	Performance Incentive (Rs. Per Month)
CRP-CM	No.of CLF	93	10th pass	Rs.3000/-
Master Book Keeper (MBK)	No.of GPLF	10	12th/Intermediate/+2 pass	Rs.6000/-
Bank Mitra	OGB Saraskana, OGB Rajaloka & BOI Sirsa	3	12th/Intermediate/+2 pass	Rs.6000/-

The CLF/GP/GPLF/Bank Branch wise vacancy details are attached herewith in Annexure-1 for reference.

Other Eligibility Criteria:

- Should be a woman and an SHG member
- Should be able to read and write Odia
- Well conversed with local language/dialect
- Age: minimum 18 years
- Domicile: Residence of the same village/cluster in case of CRP-CM; same GP in case of MBK; GP/GPs coterminous with the service area of the concerned Bank for Bank Mitra.

GENERAL TERMS & CONDITIONS:

- Application form and work description for each position are available at GPLF/BLF office. Candidate may download the Application Form and job profile from the district website of mayurbhanj.nic.in.
- Self-attested documents in support of identity, qualifications, experience, etc. as per the checklist have to be submitted along with application form at BLF Office within the timeline. Original documents shall be produced as and when required.
- The selection process will consist of short listing of candidates on basis of minimum eligibility criteria, academic qualifications, experience and other socio-economic cum special category.
- The prescribed eligibility conditions viz. age, qualification and experience, etc. should have been acquired as on date of notice. Qualification should be from approved recognized institutions.
- In case of false or insufficient information/lack of proof to ascertain the eligibility of the applicant, their candidature will be rejected at any stage of the selection process.
- Applicants shall mention the correct and active mobile number and email-id in the application form.
- CLF/ GPLF/ BLF have all the rights to cancel selection process at any level of selection process.
- The candidate has no right to claim for permanent job with concerned CLF/ GPLF/ BLF/Government.
- The last date of receipt of application is 04.04.2023 by 5.30 PM.

Binata mohanta

President

Block Level Federation (BLF)

Pratikodoo Sahu

Secretary

Block Level Federation (BLF)

President

W.S.H.G. Mahasangha, Saraskana

Secretary

W.S.H.G. Mahasangha, Saraskana

CLF/GPLF , Village/GP & Bank Branch wise vacancy details(Annexure-1)

Community Support Staff	CLF/VILLAGE & GPLF/GP		No. of Vacancy	Minimum Educational Qualification	Performance Incentive (Rs. Per Month)
CRP- CM	Name of Cluster Level Forum/ Name of Village & Name of GPLF/GP	All Village of Saraskana GP	14	10th Pass	Rs.3000/-
		All Village of Sirsa GP	10		
		All Village of Dhangudisole GP	10		
		All Village of Silfodi GP	5		
		All Village of Rajaloka GP	7		
		All Village Umadeipur GP	14		
		All Village Sankhabhanga GP	9		
		All Village Murunia GP	9		
		All Village Pandra GP	3		
		All Village pokharia GP	10		
		Paniposi & Deuli village of Jalda GP	2		
Master Book Keeper (MBK)	Name of GPLF/ GP	Saraskana GP	1	12th/ Intermediate/ +2 Pass	Rs.6000/-
		Sirsa GP	1		
		Dhangudisole GP	1		
		Silfodi GP	1		
		Rajaloka GP	1		
		Umadeipur GP	1		
		Sankhabhanga GP	1		
		Murunia GP	1		
		Pandra GP	1		
		Pokharia GP	1		
Bank Mitra	BOI, Sirsa	Pandra, Sirsa, Bagbuda, Murunia GP,	1	12th/ Intermediate/ +2 Pass	Rs.6000/-
	OGB, Sankucha	Dhangudisole GP	1		
	OGB, Saraskana	Saraskana, Pokharia, Silfodi, Joka, Paktia, Sankhabhanga, Pokhardiha	1		

Binata Mohanta
President

Khizarul Haque
Secretary

Block Level Federation(BLF)

Block Level Federation(BLF)

President

Secretary

W.S.H.G. Mahasangha, Saraskana

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ANNEXURE-II APPLICATION FORM FOR COMMUNITY SUPPORT STAFF

Position applied for –

Name of the CLF: _____ Name of the

GPLF: _____

Name of the Bank Branch (Bank Mitra): _____ Name of the Block:

A	Personal Information	
1	Full Name of the Applicant	<i>Paste recent passport size colour photograph</i>
2	Sex	
3	Full Name of Father/ Husband	
4	Full Name of Mother	
5	Date of Birth (DD/MM/YYYY)	
6	Age as on date of issue of notice (in Completed Years)	
7	Social Category (Please tick valid option)	Gen () / SEBC () / SC () / ST () / Minority ()
8	Economic Category (Please tick valid option)	Poor () / EPVG () / Ration Card holder () / BPL () / Annual Income less than Rs.60,000/- ()
9	Special Category (Please tick valid option)	PwD () / Orphan () / PVTG ()
10	Current Address with name of Village, GP, Post Office, Police Station, Block, District, State, Pin	
11	Permanent Address with name of Village, GP, Post Office, Police Station, Block, District, State, Pin	
12	Telephone/mobile Number (Mandatory)	
13	Alternate telephone/mobile Number (Optional)	
14	Email ID (optional)	

B. Educational Qualification (Self attested photocopy of Certificates & Mark sheets to be attached)							
Sl. No.	Degree/Diploma/Certificate Course/ Any other	Total Marks	Total Marks secured	% of marks secured	Institution/ College/ School	University / Board	Year of Passing
1	10 th Class						
2	12 th / Intermediate/+2						
3	Graduation (Specify)/ +3						
4	Post Graduate (Specify)						
Any other qualification, ITI/additional degree, diploma/ degree/ certificate course. If Yes, mention below							
5							
6							
7							
8							

C. Experience (Self attested photocopy of experience certificates and relevant documents to be attached)					
Sl. No.	Area of Experience	Name and address of SHG/ CLF/ GPLF/Department/ Organization/ govt. recognized Institution associated with	PERIOD		Total Period (In Years/ Months)
			From (MM/YYYY)	To (MM/YYYY)	
1					
2					
3					
4					

D. Language Proficiency (Put Tick Mark \checkmark in appropriate column)				
Sl. No.	Language	Read	Write	Speak
1	Odia			
2	Hindi			
3	English			
4	Any Other (Specify)			

Documents attached (refer to *Annexure-III* to know type of documents to be attached)

Sl No.	Name of Document attached	Sl No.	Name of Document attached
1		7	
2		8	
3		9	
4		10	
5		11	
6		12	

Declaration

I do hereby, declare that information submitted by me is true to the best of my knowledge. I understand that, in case of false information, my candidature will be rejected at any given point of time and I am also liable for appropriate action.

Date

Place

Signature