सीमा शुल्क के आयुक्त का कार्यालय
OFFICE OF THE COMMISSIONER OF CUSTOMS
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Extn. No. 5303 (Section - Cadre Control Cell, Marine & Telecom

RECRUITMENT NOTIFICATION

Sub: Applications are invited for filling up posts in Group 'C' (Non-Gazetted/Non-Ministerial) Cadre in Customs Marine Wing in Customs Commissionerate, Pune.

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Applications in the prescribed format are invited from medically fit/eligible Indian National candidates for recruitment to the following Group 'C' Non- Gazetted (Non-Ministerial) posts in the Customs Marine Wing in the jurisdiction of **Customs Commissionerate, Pune** as detailed below:

Sr. no.	Name of the post with Pay Band	No. of Vacancies	Age Limit	Education Qualification (Essential & Desirable) As on 26.04.2025
1.	**Seaman** Level-1 In the pay matrix (18000/-) (Rs.18000-56900) Pay-Band (5200 - 20200) + Grade pay of Rs 1800/-	**04** SC-01 UR-02 OBC-01	Age between 18 to 25 years (Age relaxation in accordance with the instructions or order issued by the Central Government.)	**Essential:-** i) Xth Class pass or equivalent. ii) Three years' experience in sea going mechanised vessel with two years in helmsman and seamanship work. **Desirable:-** Certificate of Competency as "Mate of fishing Vessel" issued by Marine Mercantile Department.
2.	**Greaser** Level -1 In the pay matrix (18000/-) (Rs.18000-56900) Pay-Band (5200 - 20200) + Grade pay of Rs 1800/-	**07** SC- 01, OBC-01, UR- 04 EWS-01	Age between 18 to 25 years (Age relaxation in accordance with the instructions or order issued by the Central Government.)	**Essential:-** i) Xth Class pass or equivalent. ii) Three years' experience in sea going mechanised vessel on main and auxiliary machinery maintenance. **Desirable:-** Certificate of Competency as "Engine driver of fishing vessel" issued by Marine Mercantile Department.
3.	**Tradesman** Level- 2 In the pay matrix (Rs.19900/-) (Rs.18000-56900) Pay-Band (5200 - 20200) + Grade pay of Rs 1900/-	**03** SC- 01, UR- 02	Age between 18 to 25 years (Age relaxation in accordance with the instructions or order issued by the Central Government.)	**Essential:-** i) I.T.I. Certificate in Mechanic/ Diesel/Mechanic/Fitter/Turner/ Welder/Electrician/Instrumental/ Carpentry. ii) Xth Class pass or equivalent. iii) Two years' experience in in Engineering/Automobile/Ship Repair Organisation. **Desirable:-** i) Experience in FRP lamination and repair work. ii) First aid/Fire fighting/Industrial safety Fibre class Re-enforce Plastic

The work of Seaman, Greaser and Tradesman has been mentioned in details which are as under: -

	1. Description of duties of SEAMAN
I.	To assist Tindel/Sukhani for maintenance and upkeep of boat anchors, anchor handling, fitment, ropes and fenders.
II.	He will carry out daily maintenance and cleaning of decks, wheelhouse and living space.
III.	He will carry out normal helmsman watch keeping, lookout/guarding duties at sea and security duties in harbour during day and night posting.
IV.	He is to assist all the staff in general duties, cleaning and pumping out bilges and evolution.
V.	He is to assist in carrying out the regular quarterly/half-yearly/bottom maintenance of hull, lowering and hoisting of vessel, thoroughly scrubbing, cleaning and application anti-faulting paint.
	2. Description of duties of GREASER
I.	To assist Engine Driver/Launch Mechanic for cleaning of the machinery and equipment in machinery compartment.
II.	He will carry out daily maintenance routines on main and auxiliary machinery of the craft.
III.	He will carry out constant watch keeping duties on running main and auxiliary machinery while at sea and harbour.
IV.	He will assist Engine Driver/Launch Mechanic in maintenance and repair of main and auxiliary machinery, equipment and upkeep of spare/tools.
	3. Description of duties of TRADESMAN
I.	To Assist Artisan in repair and maintenance of all machinery/Equipment sent for repair in the workshop by respective Boat Engineers/Boat in- charge
II.	To clean, maintain all equipment, machinery and spars & tools held in their section/ workshop. Any other duty assigned by the superior officer.
III.	He is to undertake assigned work in workshop/Stores, store yards and department Vessel/Craft.

Note: Upper age relaxation to:

Schedule Cast/Schedule Tribe	05 years against the reserved posts as on closing date
Other Backward Class (not creamy layer)	03 years against reserved posts as on closing date.
Central Govt. Civilian employees	Age up to 40 years/45 years (SC/ST) in respect of employees who have rendered not less than 3 years regular and continuous service as on closing date.
Ex-Serviceman	03 years beyond the upper age limit after deduction of the military service rendered from the actual age as on closing date.

Note: - Age limit shall be counted as on closing date of receipt of the applications.

General Conditions: -

01. The experience certificate must contain period with dates, name of the post held, nature of work done, registered vessel name, its registration no. and the payroll certificate/salary slips etc issued by the employer.

02. The selection of the candidates will be based on **written examination**, the candidates who fulfil the eligibility criteria will be called for Written examination and Physical Endurance test (PET) (Swimming) as the case may be and also subject to medical fitness.

03. Recent passport size photograph pasted on the application must be duly signed by the applicant. Ensure that the face should be clearly visible. The appearance of a candidate in the examination should be as per the photograph in the application form.

04. Travelling Allowance will not be paid for written exam/Physical Endurance Test (PET)(Swimming)/Document verification.

05. Candidates with higher qualifications may also apply.

06. Serving Government candidates should apply through proper channel with a certificate from the Head of Department that no disciplinary/vigilance case is pending against them.

07. Canvassing in any form will be a disqualification and candidature of such candidates is liable to be summarily rejected.

08. Incomplete or unsigned application and applications received without photographs or proper enclosures or received after due date will be summarily rejected.

09. Candidates who wish to be considered against reserved vacancies or seek age-relaxation must submit requisite certificate from the competent authority, in the prescribed format when such certificates are sought by concerned Indenting Department/Organizations at the time of document verification. Otherwise, their claim for SC/ST/OBC/EWS/ESM category will not be entertained and their candidature will be cancelled.

10. Candidates are cautioned that they must ensure that they belong to the category as filled in the application form and are able to prove the same by furnishing the requisite certificate from the competent authority when such certificates are sought by concerned Indenting Departments/Organizations at the time of document verification, failing which their candidature will be cancelled. If a candidate is rejected by Indenting Department/Organization for non-furnishing of the requisite certificate in support of the category filled in the application form, the candidate will be solely responsible for the same and the department will not have any responsibility. Any grievance received in this regard in any form like Post, Fax, Email, by hand, etc shall not be entertained by the department and will be summarily rejected.

11. Crucial date for claim of SC/ST/OBC/EWS status or any other benefit viz, reservation, age-relaxation, etc., where not specified otherwise, will be the closing date for receipt of offline application i.e. **10.06.2025.**

12. A Person seeking appointment on the basis of reservation to OBCs must ensure that he possesses the caste/community certificate and does not fall in creamy layer on the crucial date.

13. A person seeking appointment on the basis of reservation to EWS must ensure that he possesses the Income & Asset certificate valid for the financial year 2024-2025 issued on the basis on income for the financial year 2023-2024 in accordance with the DoP&T OM No. 36039/1/2019-Estt (Res) dated 31.01.2019.

14. Candidates may also note that in respect of the above, their candidature will remain provisional till the veracity of the concerned document is verified by the Appointing Authority. Candidates are cautioned that they will be debarred from the examination conducted by the department in case they fraudulently claim SC/ST/OBC/EWS/ESM status or avail any other benefit.

15. Mere submission of application will not confer any right on the applicant to be called for written test.

16. There is no application fee.

17. The Department reserve its right to accept or reject the candidature of any applicant and/or to cancel the recruitment at any stage without assigning any reason whatsoever.

18. **The Department reserves the right to increase/decrease the number and category of any post.**

19. Any dispute in regard to this recruitment and the dispute redressal will be subject to Court/Tribunals having jurisdiction over Pune.

20. The selected candidates are liable to be posted anywhere in the jurisdiction of Commissionerate of Customs, Pune.

21. The advertisement and application forms, educational qualification and terms and conditions can be available on the Departmental website **www.cbic.gov.in, https://punecgstcus.gov.in** Candidates should frequently check the website provided above for any important announcements, updates, or additional instructions.

22. Separate application should be submitted for each post. The envelope (28 cms x 13cms) containing the application must be super-scribed in bold letter as **'APPLICATION FOR MARINE WING POST – CUSTOMS COMMISSIONERATE, PUNE** and also indicate the **POST APPLIED FOR** at the left side corner of the envelope.

23. All Application forms in the prescribed format with relevant attached photocopies of educational qualification, proof of Age, category, essential and desirable certification etc. wherever necessary and four unsigned passport size photographs and two self-addressed unstamped envelopes of 25x12 cms must reach

THE ADDITIONAL COMMISSIONER OF CUSTOMS,
OFFICE OF THE COMMISSIONER OF CUSTOMS,
4TH FLOOR, GST BHAVAN, 41/A, SASSOON ROAD,
PUNE- 411001.

either by hand or by Post/Speed Post or by Courier, on or before 10.06.2025.

24. Closing date for receipt of the Application forms:
The Application forms complete in all respect must reach **on or before 10.06.2025** through registered post/speed post only. Applications received after the closing date or incomplete in any respect shall be summarily rejected and no communication in respect of rejected forms shall be entertained. This office shall not be responsible for any postal delays.

25. This office reserves the right to extend the last date for submission of application, if required.

Commissioner of Customs, Pune
सत्यमेव जयते
आयुक्त सीमा शुल्क, पुणे

Vikram Chand 9/4/25
Additional Commissioner
Customs Commissionerate
Pune.