**Small Farmers' Agri-Business Consortium**
Head Office: NCUI Auditorium Building,
5th Floor, 3, Siri Institutional Area,
August Kranti Marg, Hauz Khas, New Delhi - 110016.
(T) +91-11- 41060075, 41056163 (F) +91-11- 26862367
Website: www.sfacindia.com, Email: sfac@nic.in

No.SFAC /1-2/26/2023-Admin Dated: 10/03/2025

## Vacancy Notice No.05/2025

SFAC is an autonomous body registered under the Societies Registration Act, 1860, focusing on promotion of agribusiness. SFAC is implementing various schemes like Central Sector Scheme for Formation and Promotion of 10,000 FPOs, e-National Agriculture Market, National Bee Keeping & Honey Mission, FFPOs (PMMSY) etc and also Fund Manager for Price Stabilizing Fund (PSF) etc.

2. SFAC invites applications from Young Professionals for the following positions for FPO projects:-

| S.No. | Positions | Vacancy |
|---|---|---|
| 1. | Deputy Project Coordinator (FPO) | 02 |

The details for the positions proposed are as under:-

| S.No. | Name of the post | Eligibility Criteria |
|---|---|---|
| 1. | Deputy Project Coordinator (FPO) | 02 (Two positions) |
| | Eligibility Conditions with preferred experience | 1. Candidates having PG degree and above in Agriculture/ Horticulture/ Agri-business/ Agri-marketing/ Management/ Business Administration and related fields with minimum 03 years of experience.<br>2. Proficiency in Computer Operation. |
| | Job profile | • Assisting in preparation of project reports.<br>• Organizing events & exhibitions.<br>• Handling FPO projects in various States & UTs.<br>• Assisting in creating backward and forward linkages for FPOs.<br>• Preparation, analysis and integration of diverse information from varied sources.<br>• Recommendation of funds under projects/schemes related to FPOs.<br>• Preparation of monthly progress reports & PPT etc.<br>• Coordination with Central/ State Govt. departments and other stakeholders.<br>• Data Compilation and preparation of MIS report<br>• Assisting in handling RTI/ Parliamentary affairs.<br>• Any other work given by the Competent Authority of SFAC. |
| | Consolidated Remuneration | Rs.50,000/- per month |
| | Age Limit (upper) | 35 years as on date of submission of application |
| | Period of Contract | One year on full time basis (initially) and extendable* |

** Renewal for further period as per requirement and satisfactory performance.*

The number of posts may vary as per requirements.

**Terms & Conditions:** SFAC reserves rights to assess pre-qualification and experience, screening, short listing of eligible candidates, formation of a panel, interview, empanel, fixation/revision of remuneration, fixation of terms and conditions and or rescind the advertisement/circular without any further notice. The pre-qualification and experience shall be assessed in line with the organizational needs. The decision with respect to engagement on above positions shall remain solely with the Competent Authority.

**How to Apply:** Interested candidates meeting the above eligibility conditions may send their application **through email only** at ddadmin@sfac.in by **09/04/2025** in the prescribed format in **Annexure-I with self-attested photocopies of the documents pertaining to the qualification/experience/ Aadhar Card and PAN card etc**. Any further communication if needed will be posted on the SFAC website http://sfacindia.com. The shortlisted candidates will be called for Personal Interaction.

Dy. Director (Admin)
SFAC

## Annexure-I

Application for the position of _____ on contract basis in Small Farmers' Agri-Business Consortium, New Delhi

1. Position applied for: .....
   (In block letters)

2. Name of applicant: Mr./Mrs./Miss.....
   (In block letters)
   *(Must attach self-attested copy of any govt. Issued ID such as DL/Passport/ Voter Id/ Aadhar Card)*

Please affix a recent passport size photograph

3. Father's/ Husband's Name : .....

4. Marital Status : .....

5. Present postal address for Communication
   (in block letter with pin code): .....

.....

.....

6. (a) Telephone No.(with STD Code) .....

   (b) Mobile No. .....

   (c) E-mail Address: .....

7. Date of Birth (and age as on closing date).....

8. Nationality: .....

9. Educational Qualification starting with Secondary Education:
   *(Must attach self attested photocopies of certificates/mark sheets)*

| Examination/ Degree | University/ Board | Year of Passing | Percentage of Marks/ CGPA/ Division etc. | Subject taken |
|---|---|---|---|---|
| | | | | |
| | | | | |
| | | | | |
| | | | | |

10. Experience
(Please start with the latest, if required separate sheet may be attached):

| Name of employer | Position held | Period | | Emolument/ Pay | Nature of work (*Must attach relevant experience certificate)* |
|---|---|---|---|---|---|
| | | From | To | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

11. Training Programmes attended:.....

12. Have you ever been convicted under the Law:.....

13. Any other relevant information:.....
(Separate sheet may be attached)

***Note: Only those qualifications which are supported by certificate copies will be considered.***

## DECLARATION

I hereby declare that all the statements made in this application are true and complete to the best of my knowledge and belief. I further understand that at any time I am found to have concealed/distorted any material information, my candidature/appointment shall be summarily terminated without any notice.

Signature of the Candidate

Name.....

Date:
Place: