

Webel Technology Limited (WTL), a Govt. of West Bengal Undertaking under the administrative control of Department of P & AR is an ISO 9001:2008, ISO 27001:2013 and CMMI Level 5 certified e- Governance Solutions Provider. It was incorporated 2001 as the IT Services arm of Govt. of West Bengal and has been designated as the independent State Nodal Agency (SNA) as well as State Implementing Agency (SIA), for carrying out e-Governance initiatives on behalf of the State of West Bengal and is engaged in procurement and project management services including WBSWAN, WBSDC, software development, customization, composite turn-key projects involving B2C and B2B services of the Departments of Govt. of West Bengal with various Government departments, PSUs, Statutory & Autonomous Bodies etc. both within the State and in other States .

The company has registered a significant growth in terms of revenue, profit and business volume and is surging ahead for continued growth in the coming years.

In order to be part of the growth plan of the company, applications are invited from experienced result oriented professionals for the following positions as detailed in the table below:

Position - 1 :	General Manager (e- Governance Projects)
No of Vacancy	One (1)
Qualification: a) Essential	Engineering Graduate in Computer Science or Electronics &Tele-Communication or Information Technology/ MCA or equivalent from Government / AICTE recognized Institute or University approved by UGC.
b) Desirable	MBA/ PG Diploma in Management from an Institute of repute
Reporting Matrix	CEO
Age :	Maximum 56 years
Post Qualification Experience :	The Incumbent should be senior IT marketing professional with proven track record in Private and Government sector having total experience of 30 years in the similar field. Should have proven track record of managing operational IT support teams. Experience in handling of team focused on conceptualizing, strategizing & implementing, development/integration & end to end delivery of turnkey IT programs and should be conversant with all operational KPI and metrics. Experience in collaborate with strategists, consultants, creatively oriented professionals, and technologists, and ability to seamlessly integrate and draw from diverse skill sets and competencies.
Key Role/ Responsibility :	He should be able to independently engage with senior government officials and senior management in the various Government Departments of the State of West Bengal as well as other State Governments and Central Government Departments / Public Sector Enterprises in formalising new business opportunities and converting them successfully . Must be capable of understanding and conversant with the techno commercial formalities involved, with the latest updates in the field and interact with internal development teams. Proficient in Service Portfolio Management, IT Financial Management, Service Level Management, Capacity Planning Management, IT Service Continuity Management, Information Security Management, Supplier Management, Service Catalogue Management of Data Centre, Service Asset & configuration management, Change Management, Knowledge Management, Incident Management, Problem Management, Access Management, Service Measurement & Reporting, Change Management. Process Documentation.
Remuneration (CTC)	Rs. 30 Lacs per annum approximately
Tenure:	Contractual appointment initially for a period of 3 years which is renewable depending upon the performance and requirement of the Company.

Position -2 :	Dy General Manager (Business Development)
No of Vacancy	One (1)
Qualification:	(a) B.E/B.Tech /MCA or equivalent from recognized University/ Institute approved by AICTE /UGC. (b) Post Graduate Degree / Diploma (2 yrs Full time) in Marketing or Finance from AITCE approved reputed Institutes (preferable)
Reporting Matrix	CEO
Age :	Maximum 52 years
Post Qualification Experience :	The Incumbent should be senior IT marketing professional with proven track record in Private and Government sector having total experience of 25 years in the similar field.
Key Role/ Responsibility :	He should be able to independently engage with senior government officials and senior management in the various Government Departments of the State of West Bengal as well as other State Governments and Central Government Departments / Public Sector Enterprises in formalising new business opportunities and converting them successfully. Must be capable of writing DPR and conversant with the techno commercial formalities involved, with the latest updates in the field and interact with internal development teams.
Remuneration (CTC)	Rs. 28 Lacs per annum approximately
Tenure:	Contractual appointment initially for a period of 3 years which is renewable depending upon the performance and requirement of the Company.

Position -3 :	Dy. General Manager (Projects)
No of Vacancy	Two (2)
Qualification: a) Essential	Engineering Graduate in Computer Science or Electronics &Tele-Communication or Information Technology/ MCA or equivalent from Government / AICTE recognized Institute or University approved by UGC.
b) Desirable	MBA/ PG Diploma in Management from an Institute of repute
Reporting Matrix	CEO
Age :	Maximum 52 years
Post Qualification Experience :	The Incumbent should be senior IT marketing professional with proven track record in Private and Government sector having total experience of 25 years in the similar field.
Key Role/ Responsibility :	Experience in handling of team focused on conceptualizing, strategizing & implementing, development/integration &end to end delivery of turnkey IT project and should be conversant with all operational KPI and metrics. Should have strong understanding in handling IT projects in hardware and software implementation and full project life cycle management. Should have sound knowledge in emerging technologies such as AI, ML cloud technology platforms. He should be able to independently engage with senior government officials and senior management in the various Government Departments of the State of West Bengal as well as other State Governments and Central Government Departments / Public Sector Enterprises in formalising new business opportunities and converting them successfully . Must be capable of writing DPR and conversant with the techno commercial formalities involved, with the latest updates in the field and interact with internal teams.
Remuneration (CTC)	Rs. 28 Lacs per annum approximately
Tenure:	Contractual appointment initially for a period of 3 years which is renewable depending upon the performance and requirement of the Company.

Position - 4 :	Deputy Manager (Finance & Corporate Compliances)
No. of Vacancy	One (1)
Qualification: a) Essential b) Desirable	Qualified Company Secretary (I.C.S.I) with CA / ICWA / MBA (Fin) from any reputed Institute / University. Graduate / PG degree in Commerce from any University recognized by UGC.
Reporting Matrix :	Head (Finance)
Age :	Maximum 45 Years
Post Qualification Experience :	Must have at least 10-12 years in the area of finance, accounts, taxation, audit, Corporate Compliances and other statutory laws such as PF, Prof. Tax etc, in a Government / Quasi Government Organisation / Autonomous Bodies (both Central or State Government) Working Experience in SAP or equivalent ERP environment with detailed exposure from recording of transaction to MIS Reporting. Basic qualification on Information Technology applications. Candidate having in depth knowledge of other commercial activities of a Government Organization.
Job Role / Responsibilities:	<ol style="list-style-type: none"> 1.Overseeing the corporate governance related compliances as per the rules & guidelines of ROC & MCA 2. Monitoring day to day financial transactions. GL scrutiny, ledger account reconciliation, preparation of MIS Reports 3. To assist at the time of Yearly / Half Yearly closing of Accounts thoroughly maintaining accounting standards, rules & regulations as applicable for closing of accounts. 4. Liasoning with Auditors (Statutory Audit, Internal Audit, Tax Audit, C&AG), drafting audit replies. 5.Monitoring timely payment of Direct & Indirect Taxes, filing of Returns, reconciliation of IT TDS, GST TDS etc. 6. To monitor payment of other statutory laws such as PF, Prof. Tax etc. & filing of Returns. 7. Handling Procurement Function on need basis (assisting in preparation of RFP, Tender Documents, and tendering process). 8. Handling IFMS / PFMS/ Treasury Account and generation of Utilization Report etc. 9. Any other activities associated with finance, accounts & corporate laws.
Remuneration (CTC)	Rs. 20 Lacs per annum approximately
Nature of Engagement:	Contractual appointment initially for a period of 3 years which is renewable depending upon the performance and requirement of the Company.

Position - 5 :	Executive (Finance & Accounts)
No of Vacancy :	One (1)
Qualification a)Essential b) Desirable	CA / CMA (Inter) / MBA (Fin) from reputed Institute / University . Graduate / PG degree in Commerce from any University recognized by UGC
Age :	Maximum 35 years
Reporting Matrix :	Head (Finance)
Post Qualification experience :	<ul style="list-style-type: none"> • Min. 8 years in accounts, taxation, audit, especially in the area of Accounts Receivables and Accounts Payables • Working experience under ERP environment • Exposure in automation and good MS Office Skills.

Job Role/ Responsibility:	<ul style="list-style-type: none"> • Generating age-wise reports of Accounts Receivable (outstanding dues) for day to day monitoring of collections from customers • Coordinating with project teams and providing various reports of customer dues to facilitate the collection process • Obtaining balance confirmation from customers and proper documentation of the same for the purpose of audit • Assisting project teams to issue reminders etc for overdue invoice • Adjustment of unascertained bank credits, advance payment of customers • Follow up the credits against customer IT TDS, GST TDS and other deductions and report to project teams on regular basis • GL scrutiny, customer ledger reconciliation, vendor ledger reconciliation and take necessary corrective action for any disputes • To assist during the course of audit. • To assist during the course of finalization of accounts. • Candidate should be well versed in accounting principles. Taking care of entire day to day accounting, data entry, invoice booking, payment processing etc. Knowledge on government financial rules & regulations desirable. • Other related activities.
Remuneration (CTC)	Rs. 13 Lacs per annum approximately
Nature of Engagement	Contractual appointment initially for a period of 3 years which is renewable depending upon the performance and requirement of the Company.

Position – 5A:	Executive (Finance & Accounts) - Taxation & Statutory Compliances
Vacancy	One (1)
Qualification: a) Essential b) Desirable	CA / CMA / MBA (Finance) from reputed Institute / University Graduate / PG degree in Commerce from any University recognized by UGC
Age limit :	Maximum 35 years
Reporting Matrix :	Head (Finance)
Qualification and experience	Min. 8 years in the area of Direct & In Direct Taxes, Provident Fund, Professional Tax and other statutory compliances Hands on Working experience under ERP environment Exposure in automation and good MS Office Skills.
Job Role & Responsibility :	<ul style="list-style-type: none"> • Candidates should be well versed with the updated amendments of Income Tax and GST Laws) • Candidates must have expertise in drafting responses to notices and queries raised by the Statutory Authorities. • Filing of Income Tax, Income Tax (TDS), GST, GST (TDS), GST Annual Returns. Calculating income tax liability of the employees • Timely checking the GST Registers (specially GSTR – 2B) and identifying and reporting the gaps between the books and the GST Portal with respect to GST ITC • Candidate should be well versed with payment of Provident Fund, Professional Tax and other statutory and filing of Returns • Candidate should be well versed in accounting principles, assisting in Finalization of Accounts, statutory & non- statutory compliances related to finalization of accounts. • Generation of Payment Advices with adherence to the statutory compliances. • Knowledge on government financial rules & regulations desirable. • Assisting in handling Internal audit, Statutory Audit & Government Audit. • Other related activities

Remuneration (CTC)	Rs. 13 Lacs per annum approximately
Nature of Engagement:	Contractual appointment initially for a period of 3 years which is renewable depending upon the performance and requirement of the Company.

Position - 6:	Manager (Projects)
No of Vacancies:	Two (2)
Qualification:	B.E/B.Tech /MCA or MSc in Computer Science from recognized University/ Institute approved by AICTE /UGC.
Max Age Limit:	Maximum 50 years
Reporting Matrix	GM (Project)
Experience & Skill set:	Should have proven record of performance of minimum 20 years in the field of Software design, development, documentation and implementation of Web based IT applications; especially experience in Microsoft Platforms including .NET, ASP.NET, ADO.NET, Stored Procedures, C# etc in Government Projects. Essential Skill set: Proficiency in application development in Java and JavaScript and conversant with React.JS, Python, Postgre SQL. Desired Skill set: Software, e-Governance project management.
Remuneration:	Rs. 24 Lacs per annum approximately
Tenure :	Contractual appointment initially for a period of 3 years which is renewable depending upon the performance and requirement of the Company.

Position - 7:	Dy. Manager (Projects)
No of Vacancies:	Two (2)
Qualification:	B.E/B.Tech /MCA or MSc and equivalent in Computer Science; Information Technology; Electronics and Communications only from recognized University/Institute approved by AICTE /UGC.
Max Age Limit:	Maximum 45 years
Reporting Matrix	DGM (Project)
Experience & Skill set:	Should have proven record of performance of minimum 10 -12 years in the field of Software design, development, documentation and implementation of Web based IT applications; especially experience in Microsoft Platforms including .NET, ASP.NET, ADO.NET, Stored Procedures, C# etc in Government Projects. Essential Skill set: Proficiency in application development in Java and JavaScript and conversant with React.JS, Python, Postgre SQL. Desired Skill set: Software, e-Governance project management.
Remuneration:	Rs. 20 Lacs per annum approximately
Tenure :	Contractual appointment initially for a period of 3 years which is renewable depending upon the performance and requirement of the Company.

Position - 8:	Executive (Projects)
No of Vacancies:	Three (3)
Qualification:	B.E/B.Tech /MCA or MSc and equivalent in Computer Science; Information Technology; Electronics and Communications only from recognized University/Institute approved by AICTE /UGC.
Max Age Limit:	Maximum 35 years

Reporting Matrix	DGM (Projects)
Experience & Skill set:	Should have proven record of performance of minimum 8 years in the field of Software design, development, documentation and implementation of Web based IT applications; especially experience in Microsoft Platforms including .NET, ASP.NET, ADO.NET, Stored Procedures, C# etc in Government Projects. Essential Skill set: Proficiency in application development in Java and JavaScript and conversant with React.JS, Python, Postgre SQL. Desired Skill set: Software, e-Governance project management.
Remuneration:	Rs. 13 Lacs per annum approximately
Tenure :	Contractual appointment initially for a period of 3 years which is renewable depending upon the performance and requirement of the Company.

Position - 9:	Executive (Networks)
No of Vacancies:	Two (2)
Qualification: a) Essential b) Desirable	B.E/B.Tech /MCA or MSc and equivalent in Computer Science; Information Technology; Electronics and Communications only from recognized University/Institute approved by AICTE /UGC. Diploma / Certificate in Network Engineering from AICTE recognized institutions.
Max Age Limit:	Maximum 35 years
Reporting Matrix	Head (SWAN)
Experience & Skill set:	Should have strong hands on experience of minimum 8 years in independently handling Routers / Switches installation , configuration and troubleshooting. should be able to provide L2/L3 support to end users. Implementation and monitoring of Networking projects including SLA management. Should be aware of the latest trends in Systems / Networking solutions including firewall (NGFW), LAN , WAN, WiFi, Broadband connectivity, Wireless bridges, Security, Cluster / Blade servers and video streaming. Excellent client-facing and internal communication skills is desired. Minimum 3-5 years' experience in Project Management/Project Execution in large projects in the information technology sector, IT infrastructure preferably in Govt / PSUs.
Job Role & Responsibility	Implementation of network projects, involving all relevant stakeholders and ensuring technical feasibility of the solutions proposed. Ensure that all projects are delivered on-time, within scope and within budget. Coordinate with internal resource and third parties /vendors for execution of the projects Report and escalate to management as needed. Manage the relationship with the client and all stakeholders Create and maintain comprehensive project documentation.
Remuneration:	Rs. 13 Lacs per annum approximately
Tenure :	Contractual appointment initially for a period of 3 years which is renewable depending upon the performance and requirement of the Company.

How to Apply & General Terms and Conditions :

1. All candidates should submit their applications (One application for one position only) in the prescribe format only directly to the mail id : career@wtl.co.in Persons already in regular service, whether in permanent or temporary capacity are required to apply through proper channel or produce 'NOC' at the time of interview, if called so .
2. The date for fulfilling the eligibility of the candidates in every respect shall be as on **1st March 2024**.
3. The prescribed essential qualifications are the minimum and mere possession of the same does not entitle candidates to be called for selection process / interview etc.
4. All qualifications as required to be possessed by the candidates to be eligible for the positions advertised are supposed to be from such institutions as are explicitly recognised by AICTE and UGC. In case of any doubt, the decision of the management would be final and binding.
5. Remuneration indicated above constitutes Cost to Company and is inclusive of perks and retrial components in line with the State Government Pay Matrix as admissible in the organisation.
6. Candidates will be short-listed for selection process / interview only on the basis of the information provided by them in their applications. No communications seeking any clarifications etc would be entertained from the candidates in this regard.
7. If at any stage of the selection process or at the time of interview or subsequently any information given by a candidate or any claim made by a candidate in his /her applications is/ are found to be false, his/her candidature is liable to be rejected and if already inducted in contractual service, his/her engagement may be terminated immediately and also liable for such other action as deem fit by the management.
8. Candidates, if called for selection process / interview, should attend the same at their own expenses.
9. If selected, the appointments of the candidates are subject to being declared medically fit by such medical authority as may be prescribed by the management.
10. All relevant updates about the selection process for the advertised positions would be made available in company website i.e. www.wtl.co.in >>> **career**. Candidates are advised to visit the website from time to time in their own interest.
11. Canvassing in any form will disqualify a candidate.
- 12. Call letters for selection process / Interview will be sent by e-mail only. Hence, the candidates are particularly requested to provide correct email id (should be their own personal id) in their application and they are advised to check their emails including spam folders regularly.**
- 13. Applications received after the last date will not be accepted. The authority will not be responsible for any delay due non availability / disruption of public internet network facility by the ISPs.**

**APPLICATIONS NOT RECEIVED IN THE PRESCRIBED PROFORMA SHALL BE REJECTED.
LAST DATE OF RECEIPT OF APPLICATION IS 15.04.2024 (23.59 hrs)**

APPLICATION FORMAT

To

The HR&A Dept,

Webel Technology Limited

Recent
Pass port Photo

NAME OF THE POST APPLIED FOR: (IN BLOCK LETTERS):

1. Name of the Candidate :*(In BLOCK letters)*
2. Name of Father/ Husband:
3. Date of Birth :
4. Gender (M/F) :
5. Nationality:
- 6 .Domicile:
7. Religion:
8. Caste:
9. Nature of Special ability(if any):
- 10.Name of the organization with address (if employed)
- 11.Postal Address for communication:

email-----

Mobile-----

12. Educational Qualification (Highest qualification first)

Examination	Board/Council/University	Year of Passing	Subject taken	Percentage/Grade **

- **Enclose self attested copies of all Mark Sheets and Testimonials**
- **Mention conversion factor (CGPA to %) if any.**

13. Employment Details:

Sl. No.	Department/Organization	Gross Salary per annum	Duration of job		Nature of job
			From	To	

(To be supported by authenticated experience certificates)

14. Declaration:

I do hereby declare that all the information given by me in this application are true and correct to the best of my knowledge and belief. I am also aware that the post I have applied for is on contract basis and liable to be posted anywhere in West Bengal and outside the state in the interest of the Organisation . I also undertake that if any of the above statements are found to be incorrect or false or any information or particular have been suppressed or omitted in this form, I am liable to be disqualified for appearing in the interview, or if detected at any later stage, my appointment will be liable for cancellation without any notice. I shall abide by the decision of the authority and in no way whatsoever, would dispute the selection process.

Signature -----

Name -----

Date:
